

DEPARTMENT OF SOCIAL SERVICES

744 P Street, MS 19-96, Sacramento, CA 95814

**ERRATA**

July 20, 2005

TO: ALL-COUNTY WELFARE DIRECTORS
ALL IHSS PROGRAM MANAGERS

SUBJECT: CLARIFICATION AND CORRECTION TO ALL-COUNTY LETTER
NO. 05-05 INSTRUCTIONS FOR INTERIM IMPLEMENTATION
FOR THE IN-HOME SUPPORTIVE SERVICES (IHSS) PLUS
WAIVER PROGRAM

REFERENCE: ALL-COUNTY LETTER NO. 05-05

This Errata provides clarification and correction to the All-County Letter (ACL) 05-05 under the following two headings:

1. Share of Cost (SOC) Comparison

The ACL stated that county social workers must continue to calculate the In-Home Supportive Services-Residual (IHSS-R) Share of Cost (SOC) for those IHSS-R recipients who are moving into either the Personal Care Services Program (PCSP) or IHSS Plus Waiver, and who do not receive SSI/SSP or other Medi-Cal linked cash-based assistance. To clarify, county welfare directors may designate the appropriate staff to determine the recipient's SOC, in addition to social workers. The IHSS SOC calculation, any related county systems changes, and the use of county systems to calculate the IHSS SOC must be charged to or time studied to the IHSS program.

2. CASE MANAGEMENT, INFORMATION AND PAYROLLING SYSTEM (CMIPS)

The ACL directed counties to follow the instructions in Electronic Bulletin Board (EBB) #05003 when entering the Medi-Cal SOC in Case Management, Information, and Payrolling System (CMIPS). Counties should disregard this instruction and instead use the following workaround when it is appropriate to apply the Medi-Cal SOC (i.e., when the Medi-Cal SOC is lower than the IHSS-R SOC):

- First, as is usual practice, enter on the RELB screen the recipient's appropriate income information, such as link, source, benefit code/level, etc., so that CMIPS will calculate the IHSS SOC. The IHSS SOC will be displayed in the K3 field.

- Second, when the Medi-Cal SOC is lower than the IHSS SOC, county staff must manually enter the Medi-Cal SOC in the M6 field since CMIPS cannot automatically compute the correct Medi-Cal SOC.

This process change is needed because CMIPS must be able to display both the Medi-Cal SOC and the IHSS SOC. CMIPS will not display both SOC's on every income eligible case until October 31, 2005, when system changes are completed. The "M" indicator will still be active until that time. However, counties that continue to enter the Medi-Cal SOC in CMIPS using the "M" indicator should be aware that doing so will require them to calculate and enter the IHSS SOC in order for CMIPS to calculate and pay the Medi-Cal recognized expense.

If you have any questions regarding this letter, please contact Jennifer Ruoff, Program Analyst via E-mail at Jennifer.Ruoff@dss.ca.gov, or by telephone at (916) 229-4000.