

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



December 8, 2006

ALL COUNTY LETTER (ACL) NO. 06-55

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY CHILD CARE COORDINATORS  
ALL COUNTY FISCAL OFFICERS

**REASON FOR THIS TRANSMITTAL**

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: RESERVE FUNDING REQUESTS FOR FISCAL YEAR (FY) 2006/07  
STAGE ONE CHILD CARE

REFERENCE: COUNTY FISCAL LETTER NO. 06/07-13; BUDGET ACT OF 2006,  
SENATE BILL 1801, CHAPTER 47, STATUTES OF 2006,  
ITEM 5180-403

The purpose of this letter is to inform counties of the availability of California Work Opportunity and Responsibility to Kids (CalWORKs) child care reserve funds for FY 2006/07. Counties may seek funds from the CalWORKs child care reserve if they determine that the CalWORKs allocations provided to them for FY 2006/07 will not meet their Stage One child care needs. Counties should seek reserve funding prior to discontinuing or placing limits on child care services.

Counties in need of reserve funds must submit a request in writing by January 8, 2007. Requests must specify the amount of funding being sought from the child care reserve and the expenditure amounts for both the child care allocation and Single Allocation for the first two quarters of FY 2006/07. Counties must also provide projected expenditure amounts for the last two quarters of FY 2006/07 along with a justification for these projections.

Requests may be emailed to [LouAnn.Barr@dss.ca.gov](mailto:LouAnn.Barr@dss.ca.gov), faxed, or mailed to:

LouAnn Barr, Analyst  
California Department of Social Services  
Child Care Programs Bureau  
744 P Street, M.S. 6-139  
Sacramento, CA 95814  
Fax (916) 654-1516

The California Department of Social Services (CDSS) will use the information provided by the counties to assess counties' need for additional child care funding and to substantiate that need to the California Department of Finance, which must approve all allocations from the reserve. CDSS's assessment of a county's need for additional funding will be based on, but not limited to, the following: (1) the amount of reserve funds available; (2) the amount of the county's request; (3) expenditure figures for the first and second quarters of FY 2006/07; (4) the county's expenditure projections for the third and fourth quarters of FY 2006/07; (5) the county's justification for third and fourth quarter expenditure projections; (6) CDSS's projections of the county's expenditures for the third and fourth quarters of FY 2006/07; and (7) caseload data from the CW 115 and 115A. Counties should be prepared to respond to additional requests for information, if necessary.

Any questions about this ACL should be directed to LouAnn Barr, Child Care Programs Bureau, at (916) 657-2144.

Sincerely,

*Original signed by:*

CHARR LEE METSKER  
Deputy Director  
Welfare to Work Division

c: CWDA  
CSAC