

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814

**REASON FOR THIS TRANSMITTAL**

- State Law Change  
 Federal Law or Regulation  
                   Change  
 Court Order  
 Clarification Requested by  
                   One or More Counties  
 Initiated by CDSS

October 18, 2007

ALL COUNTY LETTER NO. 07-38

TO: ALL COUNTY WELFARE DIRECTORS  
 ALL COUNTY WELFARE FISCAL OFFICERS  
 ALL CHIEF PROBATION OFFICERS  
 ALL INDEPENDENT LIVING PROGRAM (ILP) MANAGERS  
 ALL INDEPENDENT LIVING PROGRAM (ILP) COORDINATORS  
 ALL COUNTY TRANSITIONAL HOUSING COORDINATORS

SUBJECT: FISCAL YEAR (FY) 2007/2008 ALLOCATION OF FUNDS FOR THE  
 TRANSITIONAL HOUSING PLACEMENT PROGRAM AND TRANSITIONAL  
 HOUSING PROGRAM-PLUS

REFERENCE: Assembly Bill (AB) 427 (Chapter 125, Statutes of 2001);  
 AB 1119 (Chapter 639, Statutes of 2002);  
 AB 824 (Chapter 636, Statutes of 2005);  
 AB 1808 (Chapter 75, Statutes of 2006);  
 All County Information Notice (ACIN) I-88-06, dated November 20, 2006;  
 ACIN I-07-07, dated March 1, 2007;  
 All County Letter (ACL) No. 06-38, dated September 8, 2006;  
 County Fiscal Letter (CFL) 04/05-54, dated June 17, 2005

The California Department of Social Services (CDSS), in collaboration with the County Welfare Directors Association (CWDA), has developed this transmittal to provide the FY 2007/2008 allocation information for Transitional Housing Program-Plus (THP-Plus), and Transitional Housing Placement Program (THPP). The letter also includes fiscal claiming information for both programs.

**THP-Plus**

A total of \$35,684,000 in state general funds (SGF) was made available upon approval of the FY 2007/2008 Budget Act for THP-Plus. As provided for in Senate Bill (SB) 84 (Chapter 177, Statutes of 2007), \$10,525,000 may be used for eligible THP-Plus costs incurred in FY 2006/2007 or FY 2007/2008. However, in order to compensate for county over expenditures in THP-Plus during FY 2006/2007, the amount identified through SB 84 was reduced by \$461,319. Therefore, the total amount made available to counties for FY 2007/2008 is \$35,222,681. Please refer to Attachment A for the allocation breakdown for each county for THP-Plus.

The allocation methodology used in Attachment A was developed in conjunction with CWDA. The initial allocation amounts are based on the number of beds, approved provider rate, and the specific implementation date. For those counties with multiple provider rates, an average of the rates was used to calculate the total allocation. The funds identified through SB 84 were distributed to each county based on an allocation methodology of a 4.5 percent increase to the county's total allocation.

#### Start-up Costs

In order to assist counties in the development and expansion of their THP-Plus program, an allocation for start-up costs will be provided to all participating counties. Please refer to ACIN I-07-07 for instructions regarding the use of start-up costs. There are no separate claiming procedures for start-up costs. Therefore, the claiming instructions provided in this letter also apply to start-up costs. However, for auditing purposes counties are instructed to maintain all records regarding start-up cost expenditures.

Each county is responsible for monitoring all expenditures for THP-Plus to ensure that the allocation amount is not exceeded. The CDSS will track all county expenditures and any amount in excess of the approved allocation amount will be at county only cost.

#### **THPP**

In addition, \$3,459,000 in SGF has been allocated to THPP and is available on a first come, first served basis to counties with approved THPP plans. Any unclaimed THPP amounts for FY 2007/2008 shall be redistributed to THP-Plus approved counties for use in their THP-Plus programs.

#### **Fiscal Claiming**

The CFL No. 04/05-54 provides updated information and clarification for the claiming costs for both THPP and THP-Plus. The CFL instructions and claim forms may be accessed at: <http://www.cdsscounties.ca.gov/AAC/aac.htm>. Fiscal questions regarding either the THPP or THP-Plus programs may be addressed to: [assistance.claims@dss.ca.gov](mailto:assistance.claims@dss.ca.gov).

If you have additional questions or require additional assistance, please contact your Independent Living Program Transitional Housing Coordinator at (916) 651-7465. The contact person for counties A-R is Cynthia M. Guilford, and for counties S-Y is Lynette Stueve. Information regarding both transitional housing programs is also available at: [www.childsworld.ca.gov](http://www.childsworld.ca.gov).

Sincerely,

#### ***Original Document Signed By:***

MARY L. AULT  
Deputy Director  
Children and Family Services Division

Attachment

c: CWDA

**Transitional Housing Program Plus  
FY 2007-08 Allocation**

COUNTY	Number of Beds	Implementation Date	Initial Allocation Amount	Funds that May Be Used for Start- Up Costs	Total Allocation
ALAMEDA	150	07/01/07	\$3,506,400	\$156,822	\$3,663,222
BUTTE	15	10/01/07	\$351,000	\$15,698	\$366,698
CONTRA COSTA	50	07/01/07	\$1,440,000	\$64,403	\$1,504,403
DEL NORTE	10	10/01/07	\$323,730	\$14,479	\$338,209
EL DORADO	5	07/01/07	\$176,040	\$7,873	\$183,913
FRESNO	20	07/01/07	\$636,960	\$28,488	\$665,448
GLENN	6	07/01/07	\$169,488	\$7,580	\$177,068
HUMBOLDT	6	07/01/07	\$216,000	\$9,660	\$225,660
INYO	6	11/01/07	\$100,800	\$4,508	\$105,308
KERN	50	07/01/07	\$900,000	\$40,252	\$940,252
LASSEN 1*	5	11/01/07	\$120,000	\$5,367	\$125,367
LOS ANGELES 2*	100	7/1/07, 1/1/08	\$1,953,600	\$87,374	\$2,040,974
MADERA 1*	5	11/01/07	\$84,000	\$3,757	\$87,757
MARIN	8	10/01/07	\$252,000	\$11,271	\$263,271
MENDOCINO	12	07/01/07	\$345,600	\$15,457	\$361,057
MERCED	10	07/01/07	\$348,600	\$15,591	\$364,191
MONTEREY	18	01/01/08	\$366,768	\$16,404	\$383,172
NAPA	12	07/01/07	\$553,104	\$24,737	\$577,841
NEVADA	6	01/01/08	\$90,000	\$4,025	\$94,025
ORANGE 2*	80	10/1/07, 4/1/08	\$675,000	\$30,189	\$705,189
PLACER	20	10/01/07	\$504,000	\$22,541	\$526,541
PLUMAS 1*	2	11/01/07	\$49,600	\$2,218	\$51,818
RIVERSIDE	40	10/01/07	\$792,000	\$35,422	\$827,422
SACRAMENTO 2*	80	7/1/07, 11/1/07	\$2,068,000	\$92,490	\$2,160,490
SAN BERNARDINO	36	07/01/07	\$1,266,624	\$56,649	\$1,323,273
SAN DIEGO 2*	170	7/1/07,1/1/08	\$3,798,960	\$169,907	\$3,968,867
SAN FRANCISCO	111	07/01/07	\$2,997,000	\$134,039	\$3,131,039
SAN JOAQUIN	20	10/01/07	\$493,740	\$22,082	\$515,822
SAN LUIS OBISPO	12	07/01/07	\$524,016	\$23,436	\$547,452
SAN MATEO	60	07/01/07	\$2,569,680	\$114,928	\$2,684,608
SANTA BARBARA	10	11/01/07	\$254,160	\$11,367	\$265,527
SANTA CLARA	80	07/01/07	\$2,279,040	\$101,929	\$2,380,969
SANTA CRUZ 2*	20	7/1/07, 1/1/08	\$276,300	\$12,357	\$288,657
SHASTA	8	11/01/07	\$153,600	\$6,870	\$160,470
SISKIYOU 1*	16	11/01/07	\$435,584	\$19,481	\$455,065
SOLANO	30	07/01/07	\$1,151,280	\$51,490	\$1,202,770
SONOMA 2*	15	7/1/07,10/15/07	\$390,954	\$17,485	\$408,439
STANISLAUS	20	07/01/07	\$276,000	\$12,344	\$288,344
SUTTER 1*	10	11/01/07	\$200,000	\$8,945	\$208,945
TRINITY	8	01/01/08	\$158,400	\$7,084	\$165,484
TULARE	10	03/01/08	\$65,000	\$2,907	\$67,907
TUOLUMNE 1*	6	11/01/07	\$87,360	\$3,907	\$91,267
VENTURA	6	07/01/07	\$180,000	\$8,065	\$188,065
YOLO 1*	6	11/01/07	\$134,400	\$6,011	\$140,411
<b>SUB-TOTAL</b>	<b>1370</b>		<b>\$33,714,788</b>	<b>\$1,507,893</b>	<b>\$35,222,681</b>

Total Funds Allocated

1. Counties without a specific implementation date are assumed to be implementing Nov 1, following the release of the allocation letter
2. Counties with multiple implementation dates.