

DEPARTMENT OF BENEFIT PAYMENTS  
744 P Street, Sacramento, CA 95814



June 4, 1975

ALL-COUNTY LETTER NO. 75-112

TO: ALL COUNTY WELFARE DIRECTORS

# OBSOLETE

Superseded by

ACL #77-15

Issued

3-17-77

SUBJECT: REVISED FORMS WR 2, WR 2.2 AND WR 3

REFERENCE:

Attached are revised forms WR 2 (Statement of Facts Supporting Eligibility for Assistance), WR 2.2 (Stepfather Questionnaire-Declaration), and WR 3 (Eligibility Determination Summary - AFDC). These advance copies are being provided to allow sufficient lead time to counties for training purposes and to facilitate planning for implementation. You will be notified in the normal manner (via Notice of Forms Change) when the new forms are available from Central Stores, which should be in July.

Several major improvements to the WR 2 have been made and are worthy of specific mention. First, and perhaps foremost, the AFDC program content pages have been reduced from eleven to seven. This was accomplished by consolidating certain sections and by the elimination of data items which are either duplicated on other forms or which are now considered to be of marginal usefulness. This reduction in size alone will facilitate the eligibility determination process.

Another significant improvement is the addition of two pages of food stamp related data at the end of the WR 2. This eliminates the need for completion of the WR 2A as well as the WR 2 for AFDC/Food Stamp applicants. AFDC applicants who choose not to apply for food stamps will not have to complete these pages.

The instruction page of the WR 2 has been modified to implement EAS 20-006.21 which requires that both applicant and eligibility worker certify that the applicant is aware of possible criminal penalties for misrepresentation or concealment of facts. Two of these instruction pages are attached to each WR 2. After both the applicant and EW have signed the first instruction page, it must be removed to become part of the permanent case record. The other instruction page should be retained by the applicant as is currently done.

Page one of the new WR 2 contains two boxes in the "county use only" space which are designed to record recipient ethnic origin (E.O. CODE) and primary language capability (P.L. ITEM). A detailed explanation of the use of these codes will be sent to you soon in a separate All-County Letter.

The revised WR 2 reflects the new property regulations which became effective in May (Item 17). The applicant can now list most personal property items in one section regardless of the category. After determining the current value of the

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property item the EW can refer to the categorical examples in the section heading. This will help identify the proper column within the "county use only" space for the eligibility worker to list the value of the items.

The Social Services section of the WR 2 (Item 22) has been expanded to more clearly convey the availability of health screening and family planning services. (An All-County Letter is being prepared to further explain the requirements of the Child Health Disability Prevention Program).

The major change to the WR 3 is the addition of the case summary information formerly included at the bottom of the first page of the WR 2. This section was moved to provide all case summary information on one form. Primarily because of this change, only a revised WR 3 should be used with a revised WR 2.

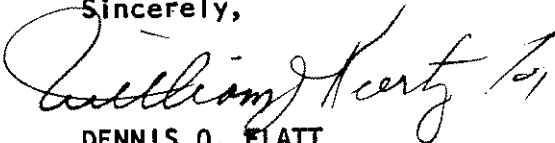
The primary change to Form WR 2.2 is the addition of Items 3 and 4 soliciting information about income tax exemptions claimed by the stepfather.

Spanish translations of the revised WR 2 and WR 2.2 are being developed and will be available soon.

The revised WR forms are products of the state/county task force which produced the revised WR 7 (see ACL #75-22). Input for the forms was solicited from all counties (via ACL #74-120), the CWDA and various community organizations. The Department is particularly appreciative of the responsiveness and cooperation demonstrated by the various members of the task force and extends thanks to each of them.

Any questions or concerns about the forms should be addressed to your AFDC Management Consultant at (916) 445-4458.

Sincerely,



DENNIS O. FLATT  
Deputy Director

Attachment

cc: CWDA