

**DEPARTMENT OF BENEFIT PAYMENTS**

744 P Street, Sacramento, CA 95814



April 1, 1975

ALL-COUNTY LETTER NO. 75-71

TO: All County Welfare Directors

SUBJECT: LOCAL AGENCY SPECIAL TRAINING FUND COMMITTEE

## REFERENCE:


In October 1974, resources were transferred from the County Training Bureau to program management areas and the Departmental Training Bureau in order to carry out urgent program priorities and to allow AFDC Program Management, Adult Program Management, Food Stamp Management and Civil Rights Program to provide direct local agency training in their respective program areas.

One means for achieving this objective in an effective way is the Local Agency Special Training Fund. In order to administer this fund in an equitable and effective manner, a committee with representatives from program management areas, Departmental Training Bureau, Contracts Management, and the County Welfare Directors' Association has been established to evaluate requests made to utilize the fund, and to prioritize them in light of program need in order to achieve the greatest possible results from the Local Agency Special Training Fund.

This special fund is available to Department of Benefit Payments program managers and county welfare directors to ensure that training is made available in special circumstances. Funds will be made available to assist in the implementation of the objectives of public welfare programs when normal training resources do not adequately meet training needs and to promote the improvement of payment delivery systems.

This letter transmits the revised Guidelines for Use and Approval of Department of Benefit Payments Sponsored Local Agency Special Training Funds. These guidelines outline both general responsibility and procedures. Requests for the use of these funds should be directed to Edward D. Salt, Chief, Departmental Training Bureau, 744 P Street (M.S. 14-62), Sacramento 95814.

Sincerely,



DENNIS O. FLATT  
Deputy Director

cc: CWDA

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