

## DEPARTMENT OF BENEFIT PAYMENTS

744 P Street, Sacramento, CA 95814



April 25, 1975

ALL-COUNTY LETTER NO. 75-90

TO: ALL COUNTY WELFARE DEPARTMENTS

SUBJECT: SEMI-ANNUAL RECIPIENT REPORT ON AFDC, SOCIAL SERVICES, AND NONASSISTANCE FOOD STAMP - ETHNIC ORIGIN AND PRIMARY LANGUAGE (FORM ABCD 350) - CIVIL RIGHTS PROGRAM

## REFERENCE:

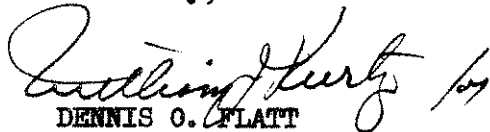
A new semi-annual Civil Rights Program report for collecting ethnic and primary language data on all AFDC and "Social Service" recipients has been established. The report, which will also collect data on the primary language spoken by Nonassistance Food Stamp participants, will become effective May 1, 1975, with the first report due June 8, 1975, and the second report for October 1975 due November 8, 1975. Normally, the reports will be for the months of April and October, but for the initial report only, the report month will be for May 1975. Thereafter, the report months will be April and October with the reports due on the 8th calendar day of the month following the report month.

Since the 1972 Amendments to the 1964 Civil Rights Act impose equal opportunity requirements upon all welfare departments, the report is considered necessary for measuring compliance with Federal Civil Rights regulations; for identifying problems regarding delivery of equal services to recipients; and for providing management with data needed for measuring the effects and accomplishments of county Affirmative Action Programs.

Both the reporting requirements and the methods of collecting ethnic and language data have been reviewed for legality, and we have been advised that the collection of this kind of information on persons receiving welfare services and on welfare applicants is not only allowed but required by federal law. It is therefore legally permissible to ask welfare recipients and applicants to voluntarily provide ethnic and primary language data about themselves. When such persons refuse to provide this information, it is the responsibility of the county welfare departments to make a determination based on visual observation and to record the necessary data.

Attached are copies of the report form (Form ABCD 350) with instructions. Additional forms may be ordered through regular channels. Questions regarding the report should be directed to the Information Desk, Program Information Bureau, at (916) 322-2230 or (ATSS) 492-2230.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dennis O. Platt", followed by a small flourish.

DENNIS O. PLATT  
Deputy Director

Attachments

cc: CWDA