

DEPARTMENT OF BENEFIT PAYMENTS
744 P Street, Sacramento, CA 95814
(916) 322-5330



March 18, 1977

ALL-COUNTY LETTER NO. 77-17

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: UPDATING OF FORM CA 2 (FORMERLY WR 2)

REFERENCE:

Because of reduced stock supplies of the "Statement of Facts Supporting Eligibility for Assistance (Form CA 2)" we are reprinting the form and taking this opportunity to make a number of technical changes.

Attached is a facsimile of the revised CA 2. Also attached is a list of all changes being made to the form at this time. The changes reflect recent changes already made in regulations and make minor corrections and clarifications. This advance copy is being provided for the use of those counties that print their own forms. It will also provide lead time for eligibility worker training purposes.

The most significant changes made to the form are:

1. A statement has been added informing applicants of their right to voluntarily register for WIN; this replaces a similar statement on the IM-1. As a result, when using this revised CA 2, counties will no longer be required to use the IM-1 for documenting that exempt mothers have been informed of their right to volunteer for WIN. The individual work registration status can be documented under Section II, Item D of Form CA 3.
2. A UIB statement has been added to inform AFDC-U parents that they must apply for and accept any unemployment insurance benefits to which they are entitled. This addition conforms to Public Law 94-566 and EAS Manual Section 41-440.27 and .45, which became effective December 8, 1976.
3. The regulatory change requiring exclusion of household items and furnishings from the personal property evaluation [EAS 42-213.2 (i)] has been incorporated in the personal property section of the CA 2. All other references to household items and furnishings have been deleted from the form.

4. A space has been provided under the penalty of perjury statement on the Form CA 2 for the applicant/recipient to indicate the county where the form was signed. This is in accordance with Chapter 3, Article 2, Section 2015.5 of the California Code of Civil Procedures which requires a person to state the date and place of execution within this state or another state when a declaration is made under penalty of perjury.
5. A change that is not depicted on this advance copy is that the pages of the CA 2 will be attached at the top with a perforated stub rather than a staple. This change will substantially reduce printing time and cost.

We anticipate having supplies of the updated Form CA 2 ready during the month of April. You will be notified of availability via Notice of Forms Change. You will still be able to use the current form until supplies are exhausted.

Any questions about the updated CA 2 should be directed to your AFDC Management Consultant at (916) 445-4458.

In addition to this updated CA 2, more substantial revisions to the form are being considered. Our plans are to reduce the size of the form by strictly limiting its contents to AFDC eligibility and grant information, make it simpler to understand and improve the format and structure. We are also considering the use of auxilliary forms to replace items which apply only to a small percentage of the total applicants. If you have suggestions for improving the form, including auxilliary forms, please provide them by April 15, to:

Miss Valta M. Adger
AFDC Program Systems Bureau
744 P Street, MS 16-31
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(916) 322-5330

Sincerely


KYLE S. MC KINSY
Deputy Director

Attachments

cc: CWDA