

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814  
(916) 322-5387



February 14, 1985

ALL-COUNTY LETTER NO. 85-24

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STEPHENS V. McMAHON: NOTICES OF ACTION

REFERENCE: ACIN 1-106-84  
ACL 84-125  
ACL 85-13

Attached are the Notices of Action which are to be used for informing Stephens v. McMahon claimants of the disposition of their claims. We have attempted to develop notices for the majority of case situations; however, the notice messages provided may not be all inclusive. For those less common situations, you may need to develop additional messages to meet individual case circumstances. The Department has developed two blank notices that you may use when you need to develop additional messages, the "Stephens v. McMahon Cash Aid - General Notice" (1) and Stephens v. McMahon Cash Aid - Continuation Page" (2) the Continuation Page is to be used only as an attachment to a General Notice, and is not to be used alone.

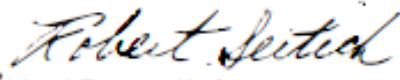
This letter transmits only the English version of the notices. The Spanish translation will be forthcoming.

You must copy the attached notices with the enclosed NA Back 5 on the reverse side. When you copy the Continuation Pages, leave the reverse side blank. In the event that it is necessary to send more than one notice to a claimant, all approval and denial notices, with the exception of the Notice for Incorrect County, must be sent to the claimant at the same time.

This letter contains: 1) reproducible copies of a blank General Notice, the NA Back 5, and a blank Continuation Page, for use in the event additional notices need to be developed (Attachment I); 2) reproducible copies and the instructions for completion of the notices to be used to deny a claim (Attachment II); 3) a reproducible copy and the instructions for completion of the notice to be used to inform the claimant that his/her claim has been forwarded to the CWD where he/she currently lives (Attachment III); 4) a reproducible copy and the instructions for completion of the approval notice (Attachment IV); 5) reproducible copies and the instructions for completion of the continuation pages which provide the detail regarding how the amount of benefit was calculated (Attachment V); and the Stephens Worksheet (Attachment VI).

The worksheet shall be used to compute the amount of Stephens back payment owed to the claimant.

If there are any questions, please contact Bob Stipe at (916) 324-2012.

  
for ROBERT A. HOREL  
Deputy Director

Attachments

cc: CWDA