

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



December 10, 1987

ALL COUNTY LETTER NO. 87-158

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: Emergency Food Stamp Assistance in Disasters
Application For Emergency Food Stamp Assistance, DFA 385 (11/87)
Notice of Action - Emergency Food Stamp Assistance, DFA 385-A (11/87)

The purpose of this letter is to provide counties with reproducible copies of the revised Application for Emergency Food Stamp Assistance - DFA 385 (11/87), the Notice of Action - Emergency Food Stamp Assistance - DFA 385-A (11/87), and instructions for completing both.

In the event of a disaster, the affected county may apply for authorization to issue emergency food stamps pursuant to MPP 63-900. Upon Federal approval, the county must make the Application for Emergency Food Stamp Assistance available to applicants requesting emergency food stamp assistance. The revised Application (DFA 385) and the Notice of Action (DFA 385-A) are required forms with no substitutes permitted. Therefore, the DFA 385 (10/85) and any existing approval for use of county developed forms are hereby rescinded.

Background

The Department of Social Services (DSS) was in the process of revising the DFA 385 (2/80) and developing a Notice of Action (NOA) to accompany the form when the floods of 1986 struck several Northern California counties. Three counties affected by the floods applied for and received authorization to issue emergency food stamps. In an effort to assist the counties the new DFA 385 (10/85) and NOA (10/85) were used in the client application process. This served as a pilot test for the form and NOA.

The form and NOA were revised based on the information gathered from the "pilot" counties and in conjunction with a special CWDA Disaster Food Stamp Committee.

In addition to revising the form and Notice of Action, DSS is developing a handbook to be used as a general guideline for counties that might want to apply for authorization to issue emergency food stamp assistance. The handbook will also serve as a guideline for workers who are processing clients' applications. The handbook is scheduled to be released in January, 1988.

Form Reproduction/Storage

The CWDs must reproduce their own stock of the DFA 385 and DFA 385-A. Counties may print a supply of the form and NOA to have on hand in case of a disaster or use the attached reproducible copy as a master to be printed at the time of the emergency.

The DFA 385 may be reproduced with as many copies as the county requires as long as the original is maintained in the case file.

The DFA 385-A must be reproduced in triplicate with the current NA Back printed on the reverse side of the notice.

If you have any questions regarding the DFA 385, DFA 385-A or the forthcoming handbook, please contact Barbara Cox of the AFDC and Food Stamp Policy Implementation Bureau at (916) 324-2014 or ATSS 454-2014.



RH
ROBERT A. HOREL
Deputy Director

Attachments

cc: CWDA