DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814

March 9, 1987

ALL-COUNTY LETTER NO. 87-34

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
            COST BENEFIT ANALYSIS (CBA)/IMPLEMENTATION PLAN (IP) –
            APPLICANT SYSTEM

REFERENCE: ACIN I-01-87

ACIN I-01-87, released recently, provided counties with updated
information concerning the implementation of IEVS. As a follow
up to that notice, this letter provides counties with the
information necessary for developing counties' CBA/IP for the
IEVS Applicant System. Specifically, the following information
is attached:

o   Description of IEVS Applicant System

o   Alternative methods of providing input to the IEVS
     Applicant System

o   Alternative ways of receiving IEVS match information for
     applicants

o   Instructions for completing IEVS cost worksheets and CBA/IP
     forms for the Applicant System

o   IEVS cost worksheets for the Applicant System

o   IEVS CBA/IP forms for the Applicant System

Counties must first determine which method of interfacing with
the IEVS Applicant System would be most cost effective for your
county and identify, if necessary, any DP modifications and their
costs based on the selected alternative, including the need for
hardware. As a part of the implementation plan, the counties
are required to prepare a narrative describing briefly the
alternatives that have been considered, the approximate total
cost of each alternative except for the online alternative and
the reasons for the selection of an alternative.

GEN 654   (9/79)

Please submit the completed cost worksheets and CBA/IP forms
along with the narrative to the following address by
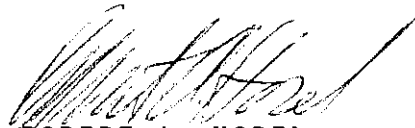May 1, 1987:

>   County Approvals Section, M.S. 6-912
>   Department of Social Services
>   744 P Street
>   Sacramento, CA   95814

As stated earlier in ACIN I-01-87, IEVS requests will receive a
priority review by the County Approvals Section.

In regard to the IEVS Recipient System, effective July 1987, the
Payment Verification System (PVS) information will be available
in a new format either by tape or paper. The Integrated Earnings
Clearance/Fraud Detection System (IFD) information will be
available in a new format by tape or paper, beginning September
1987. For the Asset Match System (AMS) information, the counties
may receive a tape or printouts beginning July 1987.

The information on the new output data formats for the IEVS
Recipient System along with the cost worksheets and CBA/IP forms
including instructions for completing these documents are
forthcoming.

Questions concerning the preparation of the attached documents
should be directed to your county analyst in the County Approvals
Section, Department of Social Services, at (916) 323-4305.
Questions regarding the Applicant System and/or how to interface
with the Applicant System should be directed to Marty Bornstein,
Data Systems Branch, Department of Health Services, at
(916) 324-6991.

ROBERT A. HOREL   FRANK MARTUCCI, CHIEF
Deputy Director   Medi-Cal Eligibility Branch
Welfare Program Division   Department of Health Services
Department of Social Services

Attachments

cc: CWDA

SECTION I

A. IEVS APPLICANT SYSTEM DESCRIPTION

The applicant matching system will utilize the existing Medi-Cal
Eligibility Data System (MEDS) communication network as a host
for collection of counties' applicant data and dissemination of
match results. Counties will enter applicant data on-line via a
MEDS/Central Data Base (CDB) terminal or, optionally, submit data
on magnetic tape (or via a computer link) in a batch mode from
their own applicant system. Data entered by a county worker on-
line will first be matched against MEDS and the IEVS applicant
file. If there is a current IEVS applicant record or if the
applicant identified is already receiving public assistance, the
county worker will be notified immediately on-line. All
applicant data will be accumulated into an Applicant Pending File
during the day.

Each night, on-line applicant data will be combined with any
batch data submitted on magnetic tape or via a computer link.
All applicant identification data will then be automatically
disseminated for cross-matching with the MEDS file (for Medi-Cal,
AFDC, Food Stamps and SSI/SSP eligibility), an IEVS applicant
file and the Employment Development Department's (EDD)
Unemployment Insurance/Disability Insurance (UI/DI) claim and
State wage file. Also, records will be sent to the Social
Security Administration (SSA) for Social Security Number (SSN)
verification and Retirement, Survivors and Disability Insurance
Benefits (RSDI) match, and to the Franchise Tax Board (FTB) for
unearned income matching. All matching results will be available
for dissemination to counties within three to five workdays.

The "raw" match results will then be returned by the various
agencies to the applicant system where they will be edited and
combined into an Abstract File (a single abstract for each
applicant, with all applicants in a case grouped). Abstracts
will then be returned to the counties using one of several
options based on counties' needs. Each abstract will be
accessible on-line through a MEDS/CDB terminal and can be printed
immediately on-site, or abstracts can be either batch printed
locally or at a county facility and distributed by courier, or
the State can send the county a data file.

When received by a county eligibility worker, the abstracts will
be used during the eligibility determination process to verify
the accuracy and completeness of income and assets declared by
the applicant. Discrepancies will require follow-up and
resolution by county eligibility workers either with the
applicant or third-party resource. County actions and results of
matches will be reported through submission of paper documents
for use in monitoring timeliness of follow-up and results.
Abstracts will then be retained in case folders as an audit
trail, for quality control purposes, etc.

B. COUNTY OPERATIONS

Each county will have to implement new EDP and/or manual
operations as well as make changes in their eligibility
determination procedures to comply with the Federal IEVS
requirements. This may require software development/
modifications at the county level for capturing IEVS applicant
data for submission to Department of Health Services (DHS) via
magnetic tape or a CPU link with Health and Welfare Data Center
(HWDC). In addition, software development or modifications may
be necessary if a county opts to provide automated reporting of
county actions and results for monitoring of IEVS at the state
level.

If additional terminals or printers are required for non-CPU link
counties they will be acquired by DHS through the State Master
Rental Agreement. CPU link counties will acquire their own
equipment through existing procedures.

ALTERNATIVE METHODS OF INTERFACING WITH IEVS

    1. Input to IEVS

        There are basically two alternatives for submission of
        input to IEVS:

        a. Batch input

            (1) via magnetic tape
            (2) via CPU link

        The advantages of batch input include:

        o   requires less staff time
        o   requires less equipment

        The disadvantages of batch input include:

        o   This alternative requires the county to have an
            applicant system. The State will only fund
            development/modification of an applicant system for
            IEVS if it would be cost beneficial (i.e., the
            development costs would be more than offset by
            reduced staffing and equipment needs).

        o   Modifying county data processing system may impact
            other data processing projects or priorities;

        o   Unless the county system is designed to detect all
            potential input errors in the required fields of the
            IEVS input record, the county would receive error
            reports and need to resubmit corrected records.

b. On-line input

The advantages of on-line input include:

o   the county would not need to modify its data
    processing system

o   the on-line system detects all fatal input errors, so
    the county will not receive any error reports to be
    worked.

The disadvantages of on-line input include:

o   requires more staff time

To utilize the batch input alternative, the county would
need to provide a time and cost estimate (via the CBA/IP
form) for the following modifications to your county data
processing system:

a. Capture the following data elements for each
    applicant:

Mandatory	Optional
Social Security Number	EW Code
Name	District
Date of Birth	Aid Code
Sex	FBU
Serial Number	Person Number

b. System generated files of applicant data which would
    be sent to the State. These files could be sent to
    the State in one of two ways:

    - via CPU link
    - on magnetic tape

Currently nine counties have a CPU link with HWDC. DHS
encourages all counties submitting batch MEDS daily input
to install such a link.

The advantages to the county include a reduction in the
time from when the county submits requests for
information and receives the earnings data and less
county staff time. The disadvantages of a computer link
is that the MEDS equipment may be removed and need to be
replaced by county equipment for which the county would
have to pay the normal sharing ratio.

If the county does not have or is not acquiring a CPU
link, and will be sending batch input to IEVS, this input
should be included on the same tape which has your daily
MEDS/CDB transactions. The State will select off the
IEVS transactions.

If on-line input appears to be the best alternative for the county, you should determine if the current level of computer terminals in the county that are hooked up to the MEDS network would be sufficient to perform on-line input (using an estimate of one transaction for every applicant at one minute per transaction.) If additional equipment is required, submit a written request to the County Approvals Section of the Department of Social Services.

2. Output from IEVS

The State will collect information on Wages, Unemployment Insurance, Disability Insurance, Title II, Title XVI, Interest and Dividends for all applicants reported by the counties. When all the agencies supplying data have responded, the State will return the information to the counties.

There are three alternatives to receiving IEVS matched information for the applicants:

a. The State could send a print file to a MEDS printer in one office in the county at a central site;

Advantages:

(1) Easiest to program and maintain

(2) Certain fields (DISTRICT or EW CODE) would not be required to be completed to satisfy state requirements.

Disadvantages:

(1) Increases turnaround time for other offices.

b. The State could send a print file to a MEDS printer in more than one office in the county;

Advantages:

(1) Decreases turnaround time for "satellite" offices.

Disadvantages:

(1) More difficult to program and maintain

(2) Certain fields (DISTRICT or EW CODE) must be completed so the program knows where to send the data.

c. The State could send a data file (either magnetic tape or via CPU link) to the county.

Advantages:

(1)   County would not need to submit Routing Change
transaction, but could check their own system
for the latest worker.

(2)   County could suppress the printing of abstracts
for persons who have already been denied.

(3)   County could update their own data processing
system with the earnings information.

Disadvantages:

(1)   Could increase the turnaround time of the
worker requesting the information and then
receiving it.

If the county opts to have the reports printed in one
office or to receive a data file, then the only action
required would be to so notify the DHS Data Assistance
Branch in writing prior to implementation of the IEVS
Applicant System.

If the county opts to have the reports printed in several
offices (often referred to as distributed printing), then
the county must specify the location, printer ID, and
link type. Again, this written response should be
received by the Data Assistance Branch prior to
implementation.

Within the submitted CBA/IP each alternative should be
identified with a brief description of development and
ongoing costs of implementation. Benefits relating to
development/implementation costs or ongoing
operations/maintenance costs should be identified. This
information should be used to justify a recommended
alternative. The following worksheets should then be
completed to identify specific costs of the recommended
county alternative for implementation of the IEVS Applicant
System.

INSTRUCTIONS FOR COMPLETING THE IEVS COST WORKSHEET

Instructions for completing the IEVS Applicant System Cost Worksheet follow. The three worksheets in Section V will be used by the Department to estimate both one-time development and ongoing annual maintenance and operations costs associated with the IEVS project. Please note that these costs should reflect the applicant system costs only.

Each line of the worksheet must be completed. For those items not applicable to your county, enter "N/A". The numbering system of these instructions parallels the numbering system used on the IEVS Cost Worksheets in Section V.

APPLICANT SYSTEM ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS

A. EDP STAFF RESOURCES

These costs are broken down into three categories:

1. Vendor/outside consultant fees. Include such fees as programming by Alpha Beta Associates for Welfare Case Data System counties or temporary clerical fee for data entry related to system conversion.

2. County central data processing charges (Non-CWD). Include any charges that a county data center would bill to the county welfare department.

3. County welfare department EDP staff. Include staff costs for positions working on the development and implementation of the Applicant System of IEVS. Staff must meet the CWD-EDP requirements of All-County Letter (ACL) 86-73 dated August 11, 1986 and ACL 86-130 dated December 18, 1986.

B. SITE PREPARATION

Include any environmental changes such as cable pulling, carpentry and electrical work needed for installation of terminals and CPU links and/or printers..

For those counties selecting the on-line alternative, this would include only environmental changes other than line installation.

C. SUPPLIES

Include cost of general supplies such as magnetic tapes, paper, etc. Only those costs necessary for testing or implementation should be included in this item.

D.   IMPLEMENTATION OPERATING COSTS

Include any data processing implementation charges related to
testing and implementation activities such as printing and
CPU costs.

E.   TRAINING COSTS

Include only those costs incurred in training selected CWD
staff who will, in turn, train other staff. Costs include
salaries, benefits, travel, training materials, etc.
Training costs for the IEVS Applicant System will be
reimbursed through and subject to the controls of the project
approval. These training costs will not be applied against
the county's staff development allocation.

F.   EQUIPMENT

Include both hardware and software costs here. If your
agency plans to purchase equipment, report the total cost of
the purchase. If your agency plans to lease equipment,
include only those costs associated with the initial testing
and conversion phase.

G.   OTHER COSTS

Include and describe in detail any development related costs
not mentioned above.

H.   SUMMARY OF ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS

Carry item subtotals from previous detail costs forward and
total these costs for one-time development implementation
costs.

ONGOING ANNUAL MAINTENANCE AND OPERATING COSTS

There are worksheets enclosed in Section V which begin on Page 11
to detail estimated costs for ongoing maintenance and operation
costs under the proposed IEVS system. Also there are Summary
Worksheets so that the detailed costs by system can be captured.

Amounts must reflect county costs for the proposed Applicant
System (IEVS) over and above the current MEDS/CDB system. Use
annualized costs. Compute these costs in the same manner as you
are required to claim costs on the quarterly administrative
expense claim.

A. EDP STAFF RESOURCES

Detail the projected annual maintenance and operation costs
for the Proposed Applicant System (IEVS). The EDP staff
resources are those costs associated with performing EDP
functions only. This includes vendors, central data
processing staff and CWD-EDP personnel as outlined in
ACL 86-73 dated August 11, 1986 and ACL 86-130 dated
December 18, 1986.

B. SUPPLIES

Include supplies needed for the Proposed Applicant System.
Refer to ACL 82-10 for examples.

C. DATA PROCESSING COSTS

(This section is not applicable to the counties selecting the
on-line alternative.)

Include:

- Lease charges, depreciation expenses and maintenance
  contracts should be included only if the CWD is the party
  to the contract.

- Whatever charges county data processing invoices include
  should be listed under the "direct bill" item for IEVS
  activities only. Charges related to any access of the
  related county file, including on-line inquiry of the
  county file, should be included.

- Include any county data processing charges related to
  ongoing maintenance and operations activities. (For
  example: CPU time and printing costs.) Detail each
  cost.

D. CWD NON-EDP STAFF RESOURCES

The costs of non-EDP staff performing EDP-related functions
are those associated with CWD eligibility, administrative,
and clerical personnel who do not meet the requirements of
ACL 86-73 and ACL 86-130 dated December 18, 1986.

E. OTHER COSTS

Describe in detail any ongoing costs which have not already
been identified.

If you have any questions concerning the completion of these
documents, please contact your analyst in the County
Approvals Section at (916) 323-4305.

INSTRUCTIONS FOR COMPLETING THE IEVS APPLICANT SYSTEM IMPLEMENTATION PLAN

Instructions and comments regarding each form of the Implementation Plan follow. Each form must be completed. If a particular item is not applicable to your county, enter "N/A". The forms are included in Section VI of this package.

SITE PREPARATION INFORMATION

Include by site address/location the type of equipment you will need to operate the IEVS Applicant System in your county. Also include the requested time frame information for lead time before site preparation can begin.

WORK PLAN

Identify the months and draw a line through the appropriate weeks like a Gantt chart in the enclosed work plan.

Most of the required tasks of implementation are included. Additional pages of blank Gantt charts are attached for your use.

The charts begin with February 1987. The months on the Gantt charts may be changed to reflect your county's circumstances more accurately - months and tasks.

SECTION IV

INSTRUCTIONS FOR COMPLETING CBA/IP COST STATEMENT

Section VIII contains a CBA/IP Preparation Cost Statement which must be completed and submitted by May 1, 1987 to the County Approvals Section of the DSS. Their address is on the cover page of this package. This statement will capture those estimated costs associated with the preparation of the CBA/IP document for implementation of the IEVS Applicant System.

Questions concerning the preparation of this Cost Statement should be directed to your analyst in the County Approvals Section at (916) 323-4305.

SECTION V
INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
COST WORKSHEET
ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS OF APPLICANT SYSTEM

A. EDP STAFF RESOURCES

1.   VENDOR/OUTSIDE CONSULTANT FEE

Name of Consultant _____

_____hours x $_____/hour   Subtotal – A.1 $_____

2.   COUNTY CENTRAL DATA PROCESSING CHARGES (NON-CWD) FOR DEVELOPMENT

Analysis and Design Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	

Subtotal $_____

Programming Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	

Subtotal $_____

Documentation Personnel (Clerical/Tech Writers)

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	

Subtotal $_____

EDP Operations Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	

Subtotal $_____

Other Personnel (identify)

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	

Subtotal $_____

                                         Subtotal – A.2 $_____

INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
COST WORKSHEET
ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS OF APPLICANT SYSTEM (CONT.)

3. County Welfare Department (CWD) EDP Staff for Development
    (Refer to All-County Letter (ACL) 86-73)

Analysis and Design Personnel

Class	Cost/Hr	Total Hrs	Total $	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	Subtotal	$_____

Programming Personnel

Class	Cost/Hr	Total Hrs	Total $	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	Subtotal	$_____

Documentation Personnel

Class	Cost/Hr	Total Hrs	Total $	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	Subtotal	$_____

EDP Operations Personnel

Class	Cost/Hr	Total Hrs	Total $	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	Subtotal	$_____

INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
COST WORKSHEET
ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS OF APPLICANT SYSTEM (CONT.)

3.   (Continued)

Eligibility Personnel

Class	No. of Hours	Task1/	Cost/Hr	Total $
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	Subtotal $_____

Administrative/Clerical Personal

Class	No. of Hours	Cost/Hr	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	Subtotal $_____

Subtotal - A.3 $_____
Subtotal - A $_____*

FOOTNOTE:
1/ Applicant

INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
COST WORKSHEET
ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS OF APPLICANT SYSTEM (CONT.)

B. SITE PREPARATION (Cable pulling, carpentry, wiring, etc.) $_____ *

C. SUPPLIES (One time only)

       _____ $_____

       _____

       _____   Subtotal - C $_____ *

D. IMPLEMENTATION OPERATING COSTS
             # Units   Unit Cost

      CPU Time _____   _____ $_____
      Printing _____   _____   _____
      Other _____   _____

                            Subtotal - D $_____ *

E. TRAINING COSTS $_____

F. EQUIPMENT 1/

    1.   Central Processing Site

	Description	(L)(P)/(S)(H)2/	# Units	Unit Cost	Total
a.	_____	_____/_____	_____	_____	$_____
b.	_____	_____/_____	_____	_____	_____
c.	_____	_____/_____	_____	_____	_____
d.	_____	_____/_____	_____	_____	_____
e.	_____	_____/_____	_____	_____	
f.	SUBTOTAL CENTRAL PROCESSING SITE				$_____
g.	VOLUME DISCOUNT				(_____)
h.	SALES TAX				
i.	TOTAL CENTRAL PROCESSING SITE				$_____

1/   Indicate whether competitive bid or sole source process used.
2/   L = Lease, P = Purchase, S = Software, H = Hardware.

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INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
COST WORKSHEET
ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS OF APPLICANT SYSTEM (CONT.)

2.   CWD District Offices

	Description	(L)(P)/(S)(H)2/	# Units	Unit Cost	Total
a.	_____	_____/_____	_____	_____	$_____
b.	_____	_____/_____	_____	_____	_____
c.	_____	_____/_____	_____	_____	_____
d.	_____	_____/_____	_____	_____	_____
e.	_____	_____/_____	_____	_____	_____
f.	SUBTOTAL CWD DISTRICT OFFICES				$_____
g.	VOLUME DISCOUNT				(_____)
h.	SALES TAX				_____
i.	TOTAL CWD DISTRICT OFFICE EQUIPMENT				$_____

3.   Other Equipment
Please specify location: _____

	Description	# Units	Unit Cost	Total
a.	_____	_____	_____	$_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____
d.	_____	_____	_____	_____
e.	_____	_____	_____	_____
f.	SUBTOTAL OTHER EQUIPMENT			_____
g.	VOLUME DISCOUNT			(_____)
h.	SALES TAX			_____
i.	TOTAL OTHER EQUIPMENT			$_____

Subtotal - F $_____ *

G. OTHER COSTS (identify)

1.	_____	$_____
2.	_____	_____
3.	_____	

Subtotal - G $_____ *

2/ L = Lease, P = Purchase, S = Software, H = Hardware.

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INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
SUMMARY OF
ONE-TIME DEVELOPMENT/IMPLEMENTATION COSTS OF APPLICANT SYSTEM

Bring * figures forward from Pages 13, 14 and 15.

A.   STAFF RESOURCES $_____

B.   SITE PREPARATION   _____

C.   SUPPLIES   _____

D.   OPERATING COSTS   _____

E.   TRAINING COSTS   _____

F.   EQUIPMENT   _____

G.   OTHER COSTS   _____

                              TOTAL COSTS (Items A - G) $_____

INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
COST WORKSHEET
ONGOING ANNUAL MAINTENANCE AND OPERATIONS COSTS (ESTIMATES)
FOR PROPOSED SYSTEM - IEVS APPLICANT SYSTEM

A. EDP STAFF RESOURCES

1. VENDOR/OUTSIDE CONSULTANT FEE

   Name of Consultant _____

   ____ hours x $____/hour   Subtotal - A.1 $_____

2. COUNTY CENTRAL DATA PROCESSING CHARGES (Non-CWD)

   Analysis and Design Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

   Subtotal $_____

   Programming Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

   Subtotal $_____

   Documentation Personnel (Clerical/Tech Writers)

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

   Subtotal $_____

   EDP Operations Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

   Subtotal $_____

2.   (Continued)

Other Personnel (Identify)

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal $_____

Subtotal - A.2 $_____

3.   CWD EDP STAFF (Refer to ACL 86-73 & ACL 86-130)

Analysis and Design Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal $_____

Programming Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal $_____

Documentation Personnel (Writers)

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal $_____

3. (Continued)

    EDP Operations Personnel

Class	Cost/Hr	Total Hrs	Total $
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

    Subtotal $ _____

    Subtotal - A.3 _____

    Subtotal - A $ _____ *

B. SUPPLIES (detail)

    _____ $ _____

    _____   _____

    _____

    Subtotal - B $ _____ *

C. DATA PROCESSING COSTS

(This section is not applicable to the
counties selecting the on-line alternative.)

1. On-line and Batch Processing $ _____
    Data Storage   _____
    Other EDP Costs

	# Units	Unit Cost	
2. CPU Time	_____	_____	_____
Printing	_____	_____	_____
Other _____			_____

3. Lease Charges

    a. EDP Equipment $ _____
    b. Data Communication Lines   _____
    c. _____
    d. TOTAL LEASE CHARGES $ _____

4. Maintenance Contracts (if not included in Lease Charges)

    a. Software $ _____
    b. Hardware   _____
    c. TOTAL MAINTENANCE CONTRACTS

5.   Direct Bill $_____

6.   Overhead (if not included in Direct Bill) $_____
                                              Subtotal - C $_____ *

D. CWD NON-EDP STAFF RESOURCES - EDP Function

         Eligibility Personnel

    Class   No. of   Cost/Hr   Location Total $
                 Hours

    _____   _____   _____   _____ _____
    _____   _____   _____   _____ _____
    _____   _____   _____   _____ _____
                                      Subtotal $_____

    List Tasks

    _____
    _____
    _____
    _____

         Administrative/Clerical Personnel

    Class   No. of   Cost/Hr   Location Total $
                 Hours

    _____   _____   _____   _____ _____
    _____   _____   _____   _____ _____
    _____   _____   _____   _____ _____
                                      Subtotal $_____
                                      Subtotal - D $_____ *

E. OTHER COSTS (detail)

                                                         $_____
    _____   _____
    _____   _____
    _____
                                      Subtotal $_____
                                      Subtotal - E $_____ *

INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
SUMMARY OF
ONGOING ANNUAL MAINTENANCE AND OPERATIONS COSTS (ESTIMATE)
FOR PROPOSED SYSTEM - IEVS APPLICANT SYSTEM (CONT.)

Bring * figures forward from Pages 19 and 20.

    A.   STAFF RESOURCES $_____

    B.   SUPPLIES   _____

    C.   DATA PROCESSING COSTS   _____

    D.   CWD STAFF COSTS - Non-EDP   _____

    E.   OTHER COSTS   _____

                              TOTAL COSTS (Items A - E) $_____

SECTION VI
INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
IMPLEMENTATION PLAN
ESTIMATED EQUIPMENT NEEDS FOR APPLICANT SYSTEM

List all sites where additional equipment would be needed. Please provide
justification for this equipment. Also indicate whether printers and/or
terminals are needed. Please attach a separate sheet with appropriate
justification(s).

Site Address *1/   Equipment Needed

1. _____   _____
2. _____   _____
3 _____   _____
4. _____   _____
5. _____   _____
6. _____   _____
7. _____   _____
8. _____   _____
9. _____   _____
10. _____   _____

Please indicate how much lead time your county needs before each selected
site can begin preparation for such additional equipment.

_____
_____
_____
_____
_____
_____
_____
_____

*1/ Indicate application area R = Reception, I = Intake, C = Continuing,
     O = Other and explain.

IEVS APPLICANT SYSTEM IMPLEMENTATION PLAN

	MONTH	MONTH	MONTH	MONTH	MONTH	MONTH	MONTH
Implementation plan							
System design document							
Order equipment							
Detailed design document							
Programming or procedure							
Installing equip							
Test data generated from revised pgms or procedures						+	
Testing							
System documentation							
Training documentatn							
Conversion/file load							
Training							
Acceptance test							
Post implementation review							

SECTION VIII
INCOME AND ELIGIBILITY VERIFICATION SYSTEM (IEVS)
COST BENEFIT ANALYSIS/IMPLEMENTATION PLAN DOCUMENT PREPARATION
STATEMENT OF ESTIMATED COSTS FOR APPLICANT SYSTEM

County: _____   Date: _____

Person responsible for preparation of the Cost Statement:

    Name: _____

    Title: _____

    Address: _____
             _____

    Telephone: (___) _____

Total Estimated Cost for Completing CBA/IP:

    Staff Resources

Classification	Welfare/ EDP	No. of Hours	Hourly Rate	Cost
$_____	$_____	$_____	$_____	$_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	Subtotal $_____

Other Costs (detail)

Type	Comments	Cost
_____	_____	$_____
_____	_____	_____
_____	_____	_____
_____	_____	Subtotal $_____

                                        TOTAL COSTS $_____

Methodology Used to Estimate Costs: (i.e., on-line entry, CPU link, etc.)

    (Attach additional sheets as necessary.)