

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



June 22, 1993

ALL-COUNTY LETTER NO. 93-43

TO: ALL COUNTY WELFARE DIRECTORS
ALL FOOD STAMP EMPLOYMENT
AND TRAINING COORDINATORS

<u>Reason for this Transmittal</u>	
<input type="checkbox"/>	State Law Change
<input type="checkbox"/>	Federal Law or Regulation Change
<input type="checkbox"/>	Court Order
<input type="checkbox"/>	Clarification Requested by One or More Counties
<input checked="" type="checkbox"/>	Initiated by CDSS

SUBJECT: FOOD STAMP EMPLOYMENT AND
TRAINING (FSET) PROGRAM PRE-PRINT

REFERENCE: MPP 63-407
ALL-COUNTY LETTER 92-62

The purpose of this letter is to inform counties of the Food Stamp Employment and Training (FSET) planning process for Federal Fiscal Year (FFY) 1994. This year's planning process will differ from previous years in that counties are no longer required to develop a plan of operation. Instead, counties are to complete the enclosed County FSET Plan Pre-Print to certify compliance and provide all pertinent data.

The Pre-Print format was developed to expedite the county planning process and minimize the time required to compile county plans into California's State Plan. By developing and submitting a State Plan on an expedited basis, we hope to obtain federal approval of the Plan, and therefore, county appropriation early in FFY 1994. This should ameliorate prior year problems which occurred when federal approval was granted several months into the federal fiscal year.

The Pre-Print follows the Food and Nutrition Service (FNS) requirement for plan format and meets all existing plan requirements. The Pre-Print simplifies the county planning process by providing a detailed fill-in and check box plan format with space available for comments and/or explanation. While it may appear there is some duplication in the Pre-Print, each information item is required by the federal handbook directing preparation of the State FSET Plan and must be in California's State Plan in order to obtain federal approval.

Counties operating a program should complete all pertinent sections of the Pre-Print, applicable component pages and include any additional comments in designated sections or attach narrative as necessary. Counties requesting a total geographic exclusion need only complete Part V of the County FSET Plan Pre-Print. Each county will need to complete the Pre-Print as it pertains to the county and submit it by July 16, 1993.

Funding for the FSET Program

The FNS provides a limited 100 percent federal allocation for the administrative cost of the program based on the number of work registrants nationwide. The State provides a limited administrative allocation and participant reimbursement allocation that is matched against federal 50 percent and county 15 percent funds.

Attachment II reflects your county's estimated administrative share of the 100 percent federal funds and estimated share of the total 50 percent federal/35 percent state/15 percent county administrative funds. Attachment III reflects your county's estimated total share of participant reimbursement for transportation and dependent care at the 50 percent federal/35 percent state/15 percent county sharing ratios. These funding ratios are based on federal and state funds available and on your county's percent to total of the statewide nonassistance food stamp caseload. Counties that are almost certain to be approved a geographical exclusion have not been allocated funds in Attachment II and III.

Final allocations will be issued when FNS approves the State Plan. The final allocation will be based on the request each county makes as part of the planning process and the availability of state and federal funds. FNS approval of California's FSET State Plan and budget is required before the final allocations will be released.

Program expenditures in excess of the 100 percent federal allocation and 50/35/15 allocation can be funded, at county option, with 50 percent federal/50 percent county funds. All fund requests must be accurate and justifiable, and must be identified in the county plan. To the extent that proposed services are consistent with state regulations, requests will be forwarded to FNS for approval as part of the State Plan.

County Plan Submittal

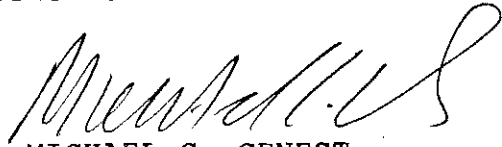
Please complete the County FSET Plan Pre-Print in Attachment I. Each blank on the Pre-Print must be filled in. If a section of the Pre-Print is not applicable please fill in the blank with N/A.

If a county desires total geographical exclusion for FFY 1994, it is not necessary to complete the entire Pre-Print. Instead, only Part V of the Pre-Print must be completed.

Please send two copies of your County FSET Plan Pre-Print and/or request for geographical exclusion and the name and phone number of your county's FSET coordinator by July 16, 1993 to:

Employment Policy Section
744 P Street, M.S. 6-138
Sacramento, CA 95814
Attention: Mr. Greg Huerta

If you have any questions, please have your staff contact the Employment Operations Section at (916) 654-1462. Questions concerning your allocation should be directed to the County Administrative Expense Control Bureau at (916) 657-3806.



MICHAEL C. GENEST
Deputy Director
Welfare Programs Division

Attachments

c: CWDA