

**DEPARTMENT OF SOCIAL SERVICES**

December 23, 2002

COUNTY FISCAL INFORMATION NOTICE

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY FISCAL OFFICERS

SUBJECT: ADJUSTMENT CLAIMS

**REASON FOR THIS TRANSMITTAL**

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

The purpose of this notice is to inform counties that beginning with the June 2002 Adjustment Claim, County Systems Unit (CSU) will automatically send counties their county specific file for the Adjustment Claim. All four email files will be transmitted to all counties, thus alleviating the need for counties to request their county specific file.

In order for this new procedure to operate efficiently, CSU is asking all counties to email Eric Ericson at [Eric.Ericson@dss.ca.gov](mailto:Eric.Ericson@dss.ca.gov) with the following information:

- (1) name of person to receive the county specific file (no more than one person per county entity);
- (2) person's email address that will be able to handle the large email file; and
- (3) telephone number of person receiving the county specific file.

Please provide Eric Ericson the above information by January 15, 2002.

If you have any questions regarding this notice, you may contact Mary Ann Warren, Manager, Fiscal Policy Bureau, at (916) 654-0944 or via email at [MaryAnn.Warren@dss.ca.gov](mailto:MaryAnn.Warren@dss.ca.gov).

Sincerely,

*Original signed by Marge Dillard on  
December 23, 2002*

MARGE DILLARD, Chief  
Fiscal Systems and Accounting Branch

c: CWDA