



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.  
GOVERNOR

September 5, 2013

COUNTY FISCAL INFORMATION NOTICE

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY FISCAL OFFICERS

SUBJECT: COUNTY EXPENSE CLAIM REPORTING INFORMATION SYSTEM  
(CECRIS) PROJECT

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

The California Department of Social Services (CDSS) received approval to replace the existing County Expense Claim (CEC) and CA 800 Assistance Claim financial systems with a single integrated information technology solution referred to as CECRIS. The objective of CECRIS is to create an accurate, flexible, user-friendly solution that can accommodate programmatic and funding changes, increase information visibility and minimize duplicative and manual steps and operational costs.

The CDSS in collaboration with the County Welfare Directors Association (CWDA) are working to ensure a consolidated county voice for critical CECRIS core requirements. As a result, a county team of subject matter experts (SME) has been established. The knowledge and experience of this team represent the statewide eligibility systems, county size and budgeting and reporting needs. To keep the county team at a manageable size, it was limited to 14 participants. CDSS appreciates the many volunteer requests and the support of each participating county.

The CDSS is gathering the business requirements that will become part of the Request for Proposal for a System Developer that will build the new system. In early September, counties will receive a survey tool distributed from CWDA to the County Fiscal Officer. A coordinated team response is due back to CDSS within two weeks of receipt of the survey. Currently, the survey focuses on the Information Technology tools and processes each county uses to complete the CEC and CA 800 claims. This data will be compiled and discussed with the County SME Team at the upcoming three-day business requirements session to be held sometime in October 2013. The CDSS' contractor, Cambria Solutions, Inc. will be conducting these sessions.

County Fiscal Information Notice  
Page Two

A future County Fiscal Information Notice will announce the communication process for CECRIS project updates.

Sincerely,

***Original Document Signed By:***

FRAN MUELLER  
Deputy Director  
Administration Division