



CDSS

JOHN A. WAGNER  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



ARNOLD SCHWARZENEGGER  
GOVERNOR

April 22, 2010

**ERRATA**

COUNTY FISCAL LETTER (CFL) NO. 09/10-31E

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY AUDITOR CONTROLLERS

SUBJECT: REVISED ELECTRONIC BENEFIT TRANSFER (EBT) EXPENDITURES  
CLAIMING INSTRUCTIONS FOR COUNTY FISCAL LETTER (CFL)  
09/10-31

REFERENCE: CFL NO. 09/10-31, dated October 21, 2009  
CFL NO. 03/04-63, dated June 15, 2004

The purpose of this letter is to inform counties of corrections to CFL 09/10-31, dated October 21, 2009. On page 2 of this CFL, under CDSS and County Offset Process, the last sentence which states "Counties are required to report all invoiced EBT-related costs under the extraneous section of the County Expense Claim (CEC)" should be omitted. Please note, CDSS will continue to use the current offset process to recoup each county's share against the county's California Work Opportunity and Responsibility to Kids (CalWORKs) Assistance monthly advance; as this process is more timely than offsetting on a quarterly basis.

Also, as outlined in CFL 03/04-63, dated June 15, 2004, the county share of costs for the Food Stamps (FS) program incurred during the Maintenance and Operations phase of the EBT project should be reported to Program Code 098 EBT FS – County Share Toward MOE. This program code was established for the counties to capture the county share of costs on a quarterly basis. Counties must use Program Identifier Number 098025 Issuance to report their county share of costs for the FS program. The amount claimed will be included in the adjustment made to your county MOE via PC 321, SUO FS County Share Reduction.

Any questions regarding this CFL should be directed to [Fiscal.Systems@dss.ca.gov](mailto:Fiscal.Systems@dss.ca.gov).

Sincerely,

***Original Document Signed By:***

DIDI OKAMOTO, Chief  
Fiscal Systems and Accounting Branch  
Administration Division