



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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EDMUND G. BROWN JR.
GOVERNOR

September 16, 2016

ALL COUNTY WELFARE DIRECTORS LETTER

TO: ALL COUNTY WELFARE DIRECTORS

FROM: TODD R. BLAND
Deputy Director
Welfare to Work Division

SUBJECT: FOOD AND NUTRITION SERVICE (FNS) - MANDATED CHANGES TO THE
FNS-366B PROGRAM ACTIVITY STATEMENT

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

The United States Department of Agriculture (USDA) Food and Nutrition Service notified the California Department of Social Services (CDSS) on August 12, 2016, of a new version of the federal FNS-366B Program Activity Statement (FNS 366B) effective October 1, 2016 (attached). This report documents various Supplemental Nutritional Assistance Program (CalFresh in California) statewide statistics regarding Certification, Fair Hearings, Fraud Investigations, Administrative Disqualification Hearings (ADH) and Prosecution activities. Collection of this data is required by federal regulations authorized by the Food and Nutrition Act of 2014 and previous legislation. The CDSS completes the FNS-366B with data counties provide on the monthly State Fraud Investigation Activity Report (DPA 266). The revised FNS-366B requires data not currently captured on the DPA 266 reports.

It is unknown what extent counties are currently able to capture and report these new data elements. Some of the new required information for the revised FNS-366B includes:

- Separate reporting for investigations, administrative disqualifications and prosecutions for CalFresh Eligibility and Trafficking cases
- The average number of days per completed CalFresh Eligibility and Trafficking investigations
- Investigator hours eligible for FNS 50/50 reimbursement
- Estimated dollar value of benefits that may be recovered following an upheld ADH, signed ADH Waiver, prosecution or signed Disqualification Consent Agreement
- Average number of days from referral for prosecution to disposition
- The FNS-366B report becomes a quarterly report, rather than annual effective October, 2016

Background

The current administration, Congress, and FNS and SNAP leadership have all placed an emphasis on fraud control for both SNAP recipients and retailers. While State agencies have done, and continue to do, great work ensuring recipient integrity, FNS has not been able to fully document that work. This limitation impacts decision making and limits FNS' ability to portray

the full breadth and scale of fraud control activities. In August 2014, the U.S. Government Accountability Office specifically cited the FNS-366B when concluding that: FNS' ability to monitor activities and develop strategies was hindered by the lack of consistency and reliability of data.

CDSS will be issuing a survey to all county SIU Chiefs and DPA 266 Coordinators in September to determine what new data elements are available and can be captured. Please have your staff respond to the survey as quickly as they can. Based on the information received in the survey, CDSS will communicate with FNS and develop procedures to fill any gaps.

If you have any questions regarding this letter, please direct them to the Jessica Lopez, chief, welfare fraud and emergency food assistance programs at (916) 653-1828 or Scott Nielsen, welfare fraud prevention coordinator, at (916) 651-3983.

Attachments



**United States Department of
Agriculture**
Food and Nutrition Service
Western Region

August 12, 2016

Reply to
Attn. of:

Administrative Notice 16-39

Subject:

SNAP – FNS-366B Revision Implementation - Instructions for Transition to
Quarterly Reporting on the Federal Fiscal Year

To:

State SNAP Directors

The Office of Management and Budget (OMB) has issued final approval for the revised FNS-366B Program Activity Statement. Beginning October 1, 2016, State agencies are only required to track data included in the revised version of the form. In addition, regulations at 7 CFR 272.2(e) have been revised to require quarterly reporting based on the Federal Fiscal Year (FFY), rather than annually on the State Fiscal Year (SFY).

Most State agencies currently report based on SFYs that end before September 30, which is the end of the FFY. These agencies will have a transition period of up to 6 months between the close of their SFY 2016 and the start of FFY 2017. To account for activities during this transition period, most States will need to amend their previously submitted SFY 2016 FNS-366B report in the Food Programs Reporting System (FPRS). The following instructions provide steps for State agencies to follow to ensure proper continuity of reporting:

Step 1 - All States agencies submit SFY 2016 FNS-366B reports in FPRS as usual using the *unrevised* FNS-366B no later than November 15, 2016.

Step 2 - State agencies that end SFY 2016 *on* September 30, 2016: **skip to Step-4**

Step 3 - State agencies that end SPY 2016 *prior* to September 30, 2016:

- a) Continue tracking data elements for the *unrevised* FNS-366B from the first day of your SFY 2017 through September 30, 2016.
- b) No later than December 15, 2016, submit a final amendment to the SFY 2016 report in FPRS to include the transition period data.
 - Add Step-3(a) transition data to Step-1SFY2016 data and report the sum total in the amendment submission. For example, if there are 200 Fair Hearings for SPY 2016 and 30 Fair Hearings during the transition period, report 230 Fair Hearings in the amendment.
 - Include a note in the comments section stating that the amendment contains combined transition period data and SFY 2016 data.
 - Agencies may not skip Step-1 and report the combined data as the first submission. The combined submission must be an amendment to a prior SFY 2016 submission.

State Directors
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Step 4 - All State agencies begin the first quarterly reporting period for the *revised* FNS-366B data on October 1, 2016.

Step 5 - All State agencies report *revised* FNS-366B data for FFY 2017 Quarter 1 no later than February 1, 2017.

Step 6 - All State agencies must certify quarterly reports according to the following due dates:

- Quarter 1: February 1
- Quarter 2: May 1
- Quarter 3: August 1
- Quarter 4: November 1

The revised version of the FNS-366B will be available in FPRS no later than December 31, 2016. Until that time, the revised form, along with supplemental reference material, is available at:

<http://www.fns.usda.gov/snap/fns-366b-program-activity-statement>. The materials included on this site are:

- The final OMB approved FNS-366B
- The FNS-366B instructions with minor corrections and clarifications that are pending OMB approval
- A guide packet that describes each change made to the form and provides additional clarification of data elements included in the form
- A PowerPoint presentation that can be played as a slide show with audio narration, annotation, and automatic slide transitions
- A video version of the Power Point presentation

If you have any questions regarding the revised FNS-366B contents and the transition protocol please contact your Team Lead.

Sincerely,



JACKIE BOURNE
Senior Program Specialist
Supplemental Nutrition Assistance Program

Attachment

FNS File Code: FNS/Admin Notices/2016/AN 16-39

U.S. DEPARTMENT OF AGRICULTURE - FOOD AND NUTRITION SERVICE PROGRAM AND BUDGET SUMMARY STATEMENT PART B - PROGRAM ACTIVITY STATEMENT	1. STATE _____
2. REPORT PERIOD _____ TO _____ MONTH YEAR MONTH YEAR	

	(a) APPROVALS	(b) DENIALS	(c) TOTAL APPROVED AND DENIED	APPROVED OVERDUE APPLICATIONS			
3. INITIAL APPLICATIONS				(d) 1-30 DAYS	(e) 31-60 DAYS	(f) 61-90 DAYS	(g) 91+ DAYS
4. RECERTIFICATIONS							
5. TOTAL							
6. EXPEDITED SERVICE							

FAIR HEARINGS	(a) HEARINGS REQUESTED	(b) HEARINGS HELD	(c) DECISIONS UPHELD	(d) DECISIONS REVERSED	(e) DECISIONS OVERDUE	(f) WITHDRAWN REQUESTS
7. ACTIVITY						

FRAUD INVESTIGATIONS	ELIGIBILITY FRAUD				TRAFFICKING			COMBINED		
	(a) EVIDENCE FOUND TO REDUCE OR DENY BENEFITS	(b) NO EVIDENCE FOUND TO REDUCE OR DENY BENEFITS	(c) RESULTED IN REFERRAL FOR ADH OR PROSECUTION	(d) AVERAGE # OF DAYS PER CONCLUDED INVESTIGATION	(e) OPEN INVESTIGATIONS	(f) RESULTED IN REFERRAL FOR ADH OR PROSECUTION	(g) NO REFERRAL FOR ADH OR PROSECUTION		(h) AVERAGE # OF DAYS PER CONCLUDED INVESTIGATION	(i) OPEN INVESTIGATIONS
8. CASES/DAYS/HOURS										

ADMINISTRATIVE DISQUALIFICATION HEARINGS	ELIGIBILITY FRAUD				TRAFFICKING			COMBINED		
	(a) ADH CONCLUDED, INDIVIDUAL DISQUALIFIED	(b) WAIVER SIGNED, INDIVIDUAL DISQUALIFIED	(c) ADH CONCLUDED, INDIVIDUAL NOT DISQUALIFIED	(d) AMOUNT SUBJECT TO CLAIM	(e) ADH CONCLUDED, INDIVIDUAL NOT DISQUALIFIED	(f) WAIVER SIGNED, INDIVIDUAL DISQUALIFIED	(g) ADH CONCLUDED, INDIVIDUAL NOT DISQUALIFIED	(h) AMOUNT SUBJECT TO CLAIM	(i) 91-180 DAYS	(j) 181+ DAYS
9. INDIVIDUALS/\$/NOTICES										

PROSECUTIONS	ELIGIBILITY FRAUD				TRAFFICKING			COMBINED	
	(a) PROSECUTION CONCLUDED, INDIVIDUAL DISQUALIFIED	(b) DCA SIGNED, INDIVIDUAL DISQUALIFIED	(c) PROSECUTION CONCLUDED, INDIVIDUAL NOT DISQUALIFIED	(d) AMOUNT SUBJECT TO CLAIM	(e) PROSECUTION CONCLUDED, INDIVIDUAL DISQUALIFIED	(f) DCA SIGNED, INDIVIDUAL DISQUALIFIED	(g) PROSECUTION CONCLUDED, INDIVIDUAL NOT DISQUALIFIED		(h) AMOUNT SUBJECT TO CLAIM
10. INDIVIDUALS/\$/DAYS									

SBU



FNS-366B INSTRUCTIONS

July 1, 2016

CERTIFICATIONS:

This section identifies the number of SNAP initial and recertification applications that were approved or denied, and the total applications processed, and the number of applications that were approved beyond processing requirements. The entries in each line item must be determined independent of the other line item entries. Counts entered into column (b), Denials, should only include those applications which were denied due to ineligibility. Do not include closed cases. Count only SNAP applications that were processed to a determination and do not count withdrawals or disaster applications. Counts should represent applications that were approved, denied and overdue during the reporting period of this form. Approved overdue applications includes all applications processed to approval after day 30 (in the case of regular applications) or day 7 (in the case of expedited applications), including all previously pending applications if approved beyond these timeframes.

LINE 3 - INITIAL APPLICATIONS:

Report the total number of SNAP initial applications that were approved 3(a) and denied 3(b) during the report period. Calculate the total number of initial applications 3(c) by adding 3(a)+3(b). Of the initial applications approved in 3(a), report the number of those applications approved overdue during the report period by 1 and 30 days 3(d), 31 and 60 days 3(e), 61 and 90 days 3(f) and over 91 days 3(g). For example, if an application was approved 43 days after the date of application, the application should be reported in the count in column 3(d).

LINE 4 - RECERTIFICATIONS:

Report the number of SNAP recertification applications that were approved 4(a) and denied 4(b) during the report period. Calculate the total number of recertification applications 4(c) by adding 4(a)+4(b). Of the recertification applications approved in 4(a), report the number of those recertification applications that were approved overdue during the report period by 1 and 30 days 4(d), 31 and 60 days 4(e), 61 and 90 days 4(f) and over 91 days 4(g).

LINE 5 - TOTAL

Report the total number of SNAP initial and recertification applications approved in 5(a) by adding 3(a)+4(a), denied in 5(b) by adding 3(b)+4(b), and total number processed in 5(c) by adding 3(c)+4(c). Report the total number of SNAP initial and recertification applications approved overdue during the report period by 1 and 30 days in 5(d) by adding 3(d)+4(d), between 31 and 60 days in 5(e) by adding 3(e)+4(e), between 61 and 90 days in 5(f) by adding 3(f)+4(f), and over 91 days in 5(g) by adding 3(g)+4(g). Totals should represent all applications that were received and processed to a determination during the report period.

LINE 6 - EXPEDITED SERVICE

Report the total number of SNAP applications that were approved for and received expedited service during the report period in column 6(a). Of the expedited applications approved in 6(a), report the total number of applications screened as eligible for expedited service that were approved late during the report period by 1 and 30 days 6(d), 31 and 60 days 6(e), 61 and 90 days 6(f) and over 91 days 6(g). For example, if an application is approved 73 days after the date of application and that application met expedited service criteria, the application should be included in the count in column 6(f).

FAIR HEARINGS

LINE 7 - ACTIVITY

- (a) HEARINGS REQUESTED - Report the total number of fair hearings requested during the report period.
- (b) HEARINGS HELD - Report the total number of fair hearings that were held during the report period.
- (c) DECISIONS UPHHELD - Report the total number of fair hearings that were held during the report period that resulted in the State agency's action being upheld.
- (d) DECISIONS REVERSED - Report the total number of fair hearings that were held during the report period that resulted in the State agency's action being reversed.
- (e) DECISIONS OVERDUE - Report the total number of fair hearing decisions rendered during the report period that were not made within the specified time frames.
- (f) WITHDRAWN REQUESTS - Report the total number of fair hearing requests that were withdrawn during the report period. Include no shows in the count of withdrawals.

Includes Edits Pending OMB Approval



FRAUD INVESTIGATIONS

This section reflects activity of fraud control unit(s), or similar investigative entities, within a State to investigate individuals suspected of SNAP eligibility fraud and/or trafficking benefits.

Investigations are activities conducted by investigators, or staff designated to assist with investigating, to develop a record of documentary evidence for individuals suspected of past, ongoing or attempted SNAP eligibility fraud or trafficking. This record is developed to confirm or disconfirm a suspicion of fraud and determine if there is sufficient evidence of intent to warrant civil, criminal or administrative action against individuals or deny the eligibility of applicants. Though investigations may result in a claim or reduced eligibility without a fraud finding, the impetus for an investigation should be a suspicion of fraud. Activities to determine whether something warrants an investigation or to verify discrepant information are not, on their own, investigations.

Each investigation (case) must be reported under *either* Eligibility Fraud or Trafficking, *and*, when applicable, Combined. The type of fraud that most appropriately reflects the matter investigated must be determined for each investigation. A case wherein multiple people are investigated is counted as one case.

LINE 8 - CASES / DAYS / HOURS

ELIGIBILITY FRAUD: Investigated individual(s) suspected of intentionally making a false or misleading statement, or misrepresenting, concealing or withholding facts at application, required reporting, or recertification period with the intent to influence a SNAP eligibility determination.

- (a) **EVIDENCE FOUND TO REDUCE OR DENY BENEFITS -**
Report the total number of eligibility fraud investigations (cases) that concluded *with* a finding of sufficient evidence to reduce or deny benefits of investigated individual(s). This includes both investigations concluded before certification that affect the final determination of eligibility/benefit allotment, and investigations concluded after certification that affect ongoing eligibility/benefit allotment.
- (b) **NO EVIDENCE FOUND TO REDUCE OR DENY BENEFITS-**
Report the total number of eligibility fraud investigations (cases) that concluded *without* a finding of sufficient evidence to reduce or deny benefits of investigated individuals. This includes investigations where allegations/suspicions are not corroborated, allegations/suspicions are corroborated, but do not impact eligibility/benefit allotment, and investigations that are canceled or suspended without a final determination of guilt.
- (c) **RESULTED IN REFERRAL FOR ADH OR PROSECUTION -**
Of the eligibility fraud investigations reported in box 8(a), report the total number of concluded investigations (cases) that resulted in the referral of an individual for an Administrative Disqualification Hearing or Prosecution due to a suspected Intentional Program Violation. Count only investigations, not individuals. For example, if a single investigation of a household leads to the referral of multiple individuals for ADH or prosecution, count the investigation only once. ADH and prosecution outcomes for individuals are reported on lines 9 and 10.

- (d) **AVERAGE # OF DAYS PER CONCLUDED INVESTIGATION -** Report the average length in days of all eligibility fraud investigations (cases) reported in 8(a) and 8(b); determine for each eligibility fraud investigation the total days from the day a case was referred for investigation to the day the investigation concluded and/or was canceled. Sum together the individual investigation lengths. Then, divide this sum by the total of 8(a) + 8(b). For cases that require additional investigation after ADH/prosecution referral is made, consider the referral date as the conclusion date.
- (e) **OPEN INVESTIGATIONS -** Report the number of ongoing/unresolved eligibility fraud investigations (cases) at the time of reporting.
- TRAFFICKING:** Investigated individual(s) was/is suspected of trafficking benefits: see 7 CFR §271.2 Definitions.
- (f) **RESULTED IN REFERRAL FOR ADH OR PROSECUTION -**
Report the total number of trafficking investigations (cases) that concluded *with* a finding of sufficient evidence to refer individual(s) for Administrative Disqualification Hearing and/or Prosecution. Count only investigations, not individuals.
- (g) **RESULTED IN NO REFERRAL FOR ADH OR PROSECUTION -**
PROSECUTION - Report the total number of trafficking investigations (cases) that concluded *without* a finding of sufficient evidence to refer individual(s) for Administrative Disqualification Hearing and/or Prosecution.
- (h) **AVERAGE # OF DAYS PER CONCLUDED INVESTIGATION -** Report the average length in days of all trafficking investigations (cases) reported in boxes 8(f) and 8(g); Determine for each trafficking investigation the total days from the day the case was referred for investigation to the day the investigation concluded. Sum together the individual lengths. Then, divide this sum by the total of 8(f) + 8(g). For cases that require additional investigation after ADH/prosecution referral is made, consider the referral date as the conclusion date.
- (i) **OPEN INVESTIGATIONS -** Report the number of ongoing/unresolved trafficking investigations (cases) at the time of reporting.
COMBINED: Include all SNAP investigations.
- (j) **INVESTIGATOR HOURS -** Report the total investigator hours that were eligible for FNS 50/50 reimbursement within the State during the report period. This amount can be determined by: using the actual hours used to calculate FNS reimbursement over the report period; or, by calculating a sum based on the designated percentage of total hours worked in a report period that an investigator, or investigators combined, spent on SNAP investigation activity, or, by equivalent means appropriate for the State.



ADMINISTRATIVE DISQUALIFICATION HEARINGS

This section reflects action taken against individuals referred for an administrative disqualification hearing (ADH) after an investigation yielded sufficient documentary evidence to substantiate and pursue an IPV.

Each individual must be reported under *either* Eligibility Fraud or Trafficking, *and*, when applicable, Combined. The type of fraud that most appropriately reflects the case circumstances must be determined for each individual. Count each accused person that completed an ADH or signed a waiver individually.

LINE 9 - INDIVIDUALS / \$ / NOTICES

ELIGIBILITY FRAUD: Referred individual accused of intentionally making a false or misleading statement, or misrepresenting, concealing or withholding facts at application, required reporting, or recertification period with the intent to influence a SNAP eligibility determination.

(a) **ADH CONCLUDED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after the ADH hearing officer confirmed the commission of an eligibility fraud IPV. Do not include waivers.

(b) **WAIVER SIGNED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after signing a Waiver of Right to an ADH for an eligibility fraud IPV.

(c) **ADH CONCLUDED, INDIVIDUAL NOT DISQUALIFIED** - Report the number of individuals for whom the hearing official rendered a ruling that did not confirm the commission of an eligibility fraud IPV.

(d) **AMOUNT SUBJECT TO CLAIM** - Report the estimated dollar value of benefits that may be recovered due to the eligibility fraud disqualifications reported in 9(a) and 9(b). Sum all individual dollar value determinations, and report the total amount.

TRAFFICKING: Referred individual accused of: see 7 CFR §271.2 Definitions.

(e) **ADH CONCLUDED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after the ADH hearing officer confirmed the commission of a trafficking IPV. Do not include waivers.

(f) **WAIVER SIGNED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after signing a Waiver of Right to an ADH for a trafficking IPV.

(g) **ADH CONCLUDED, INDIVIDUAL NOT DISQUALIFIED** - Report the number of individuals for whom the hearing official rendered a ruling that did not confirm the commission of a trafficking IPV.

(h) **AMOUNT SUBJECT TO CLAIM** - Report the estimated dollar value of benefits that may be recovered due to the trafficking disqualifications counted in 9(e) and 9(f). Sum all individual dollar value determinations, and report the total amount.

COMBINED: Include all concluded ADHs.

(i) **REFERRED INDIVIDUALS AWAITING SCHEDULING:** 91-180 DAYS - Report the total number of individuals that were referred for ADH over 90 days before the time of reporting that have not received a scheduled date for their hearing.

(j) **REFERRED INDIVIDUALS AWAITING SCHEDULING:** 181+ DAYS - Report the total number of individuals that were referred for ADH over 180 days before the time of reporting that have not received a scheduled date for their hearing.

(k) **DECISIONS NOTICES OVERDUE** - Report the number of ADH decision notices issued in the report period that did not meet the 90-day (plus household-requested postponement days) requirement prescribed at 7 CFR 273.16(e)(2)(iv).

PROSECUTIONS

This section reflects action taken against individuals referred for civil or criminal prosecution after an investigation yielded sufficient documentary evidence to substantiate and pursue an IPV through the appropriate court of jurisdiction.

Each individual must be counted under *either* Eligibility Fraud or Trafficking *and*, when applicable, Combined. The type of fraud that most appropriately reflects the case circumstances must be determined for each individual. Count each accused person that completed prosecution or signed a DCA individually.

LINE 10 - INDIVIDUALS / \$ / DAYS

ELIGIBILITY FRAUD: Referred individual charged with intentionally making a false or misleading statement, or misrepresenting, concealing or withholding facts at application, required reporting, or recertification period with the intent to influence a SNAP eligibility determination.

(a) **PROSECUTION CONCLUDED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after a court ruling confirmed the commission of SNAP eligibility fraud. Do not include DCAs or similarly enforceable prosecutorial agreements.

(b) **DCA SIGNED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after signing a disqualification consent agreement or similarly enforceable prosecutorial agreement for SNAP eligibility fraud.

(c) **PROSECUTION CONCLUDED, INDIVIDUAL NOT DISQUALIFIED** - Report the number of individuals for whom the prosecution resulted in an acquittal, or a ruling or agreement otherwise insufficient to enforce a disqualification for SNAP eligibility fraud.

(d) **AMOUNT SUBJECT TO CLAIM:** Report the estimated dollar amount of benefits that may be recovered due to the eligibility fraud disqualifications counted in 10(a) and 10(b). Sum all individual dollar value determinations, and report the total amount.

Includes Edits Pending OMB Approval



TRAFFICKING: Referred individual charged with: see 7 CFR §271.2 Definitions.

(e) **PROSECUTION CONCLUDED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after a court ruling confirmed the trafficking of SNAP benefits. Do not include DCAs or similarly enforceable prosecutorial agreements.

(f) **DCA SIGNED, INDIVIDUAL DISQUALIFIED** - Report the number of individuals that were disqualified after signing a disqualification consent agreement or similarly enforceable prosecutorial agreement for trafficking SNAP benefits.

(g) **PROSECUTION CONCLUDED, INDIVIDUAL NOT DISQUALIFIED** - Report the number of individuals for whom the prosecution resulted in an acquittal, or a ruling or agreement otherwise insufficient to enforce a disqualification for trafficking SNAP benefits.

(h) **AMOUNT SUBJECT TO CLAIM** - Report the estimated dollar value of benefits that may be recovered due to the trafficking disqualifications counted in 10(e) and 10(f). Sum all individual dollar value determinations, and report the total amount.

COMBINED: Include all concluded prosecutions.

(i) **AVERAGE # OF DAYS PER CONCLUDED PROSECUTION** - Report the average length in days of all prosecutions reported in 10(a), 10(b), 10(c), 10(e), 10(f), and 10(g): Determine for each prosecution the total days from the day a case was referred for prosecution to the day the prosecution concluded. Sum together individual prosecution lengths. Then, divide this sum by the total of 10(a) + 10(b) + 10(c) + 10 (e) + 10(f) + 10(g). Consider cases concluded the day of conviction, of acquittal, a DCA is signed, an agreement with the court is reached, adjudication is initially deferred, or a similar resolution is reached. If a deferment or agreement is rescinded, the date of the final resolution may be used when known. Do not include cases that are returned or rejected by the prosecutor.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0594. The time required to complete this information collection is estimated to average 15-30 hours per response, including the time to review instructions, search existing data resources, gather the data needed, complete and review the information collection.

Includes Edits Pending OMB Approval