



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



EDMUND G. BROWN JR.  
GOVERNOR

September 21, 2011

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CALFRESH PROGRAM SPECIALISTS  
ALL CONSORTIUM PROJECT MANAGERS

FROM: Linda Patterson, Chief  
CalFresh Branch

SUBJECT: **INTERIM TRANSITIONAL CALFRESH RECERTIFICATION**

At the request of County Welfare Departments this letter transmits interim guidance to assist counties in serving households while the consortia are completing automation changes for the new Transitional CalFresh recertification process. The California Department of Social Services strongly encourages counties to provide directly, or information on how to obtain, an application for CalFresh benefits for households, whose Transitional CalFresh benefit period is expiring.

The informational notification used currently in accordance with All County Letter (ACL) 03-66 can be modified to also include in addition to the required information, the county phone number for households to request an application and the web portal for accessing an online application. If counties choose to send an application with the notice, the web portal for accessing online applications should still be included on the notice. The following link is to the statewide portal for applicants to access online applications (counties may include the direct link to their county's online application web page):

<http://www.benefitscal.org/BenefitsPortal/landing.html>.

If counties choose not to modify the informational notification, a letter can be sent in addition to the informational notice. At minimum, the county phone number and the above web portal should be included if the application is not sent with the letter. Attached is an example of language for the letter. Each county should determine which option is best suited to their county's operations.

If you have any questions regarding this letter, please contact Sharon Campbell, at (916) 654-0737 or [sharon.campbell@dss.ca.gov](mailto:sharon.campbell@dss.ca.gov).

Attachment

**Attachment 1**

**Sample Language for the Optional Letter**

As you were informed, your Transitional CalFresh benefits will end on MM/DD/CCYY. If you want to keep getting CalFresh benefits, please turn in the enclosed application to the County Welfare Department at the above address or apply on-line at:

<http://www.benefitscal.org/BenefitsPortal/landing.html>

If you have any questions, please contact the county at the number above.

Enclosures:

*(CalFresh Application DFA 285 A-1, DFA 285 A-2, DFA 285-A3, FS 22, FS 23 or the SAWs 1 and 2A)*