DEMONSTRATION PROJECTS APDP AND CWPDP

Regulations

TABLE OF CONTENTS

CHAPTER 89-200 MINOR PARENT

		Sec	
Mino	r Parent Requirement		89-201
	Requirement		.1
	Exemption		.2
	Referral		.3
	Payee		.4
	Senior Parent Income		.5
	Minor Meets Exemption		.6



DEMONSTRATION PROJECTS APDP AND CWPDP

89-201 (Cont.)

CHAPTER 89-200 MINOR PARENT

89-201 MINOR PARENT REQUIREMENT

89-201

.1	Requirement		A never-married minor, under the age of 18 years old, who is pregnant or who has a dependent child(ren) in his/her care shall, as an additional condition of eligibility, reside with:			
	.11	Senior Parent	A senior parent; or			
	.12	Legal Guardian	A legal guardian; or			
	.13	Adult Relative	An individual who meets the degree of relatedness criteria specified in Section 82-808.1 and is age 18 years or older; or			
	.14	Licensed Home	A state licensed adult-supervised supportive living arrangement which includes:			
		.141	A group home; or			
		.142	A maternity home.			
.2	Exen	nption	The minor parent and his/her dependent child(ren) shall be exempt from the minor parent requirement when any of the following conditions exist:			
	.21	Deceased	The minor parent has no parent or legal guardian who is living;			
	.22	Whereabouts Unknown	The minor parent has no parent or legal guardian whose whereabouts are known;			
	.23	Not Allowed To Live In Home	The minor parent has no parent or legal guardian who will allow the minor parent to live in his/her home;			
	.24	Health/Safety	It is determined by a child protective services worker that the physical or emotional health or safety of the minor parent or his/her dependent child(ren) would be jeopardized if the minor parent and his/her dependent child(ren) lived in the home with the minor's parent, legal guardian, or other adult relative;			

89-2	01 (Co		TION PROJECTS ND CWPDP Regulations
89-2	01	MINOR PARENT REQUIREMENT (Continued)	89-201
	.25	Live Apart for 12 Months	The minor parent has lived apart from the minor's parent or legal guardian for a period of at least twelve months prior to the month of:
		.251	The youngest dependent child's birth; or
		.252	Application for aid.
	.26	Emancipation	The minor parent is legally emancipated.
.3	Refe	erral	A referral to county Child Welfare Services shall be made when the minor parent meets any of the exemptions pursuant to Section 89-201.21 through .25.
	.31	Discontinuance of Minor Parent	If the minor parent is determined to be ineligible for CalWORKs, the eligibility worker shall notify CWS of the minor's discontinuance.
.4	Paye	ee	Unless the minor parent is exempt from the Minor Parent Requirement, the county shall pay aid on behalf of the minor parent to the adult living in the home or to the group/maternity home pursuant to Section 89-201.1.
	.41	Adult Refusal	If the adult living in the home refuses to act as payee on behalf of the minor parent, the minor parent may be the payee.
	.42	Minor Parent Refusal or Failure to Cooperate	If the minor parent refuses or fails to cooperate in obtaining verification of the adult's consent or refusal to act as payee on his/her behalf, the minor parent's AU is ineligible for CalWORKs.
	.43	Determination That Minor Parent Should Be Payee	Whenever it is determined to be in the best interest of the minor parent and his/her child(ren), the minor parent may be the payee of his/her case instead of the adult living in the home with the minor parent.

Regulations		DEMONSTRATION PROJECTS APDP AND CWPDP	
89-201	MINOR PARENT REC	QUIREMENT (Continued)	89-201
.44	Documentation	The county shall document t	the following:
	.441	The payee understands to payments are for the support his/her dependent child(ren)	t of the minor parent and
	.442	The individual's agreement t	to act as payee; or
	.443	The individual's refusal to ac	ct as payee.
	.444	The minor parent's refusal obtaining verification of refusal to act as payee.	_
	.445	The reason(s) or factors lead that it is in the best interest his/her child(ren) for the payee for his/her case rather the home.	of the minor parent and minor parent to be the
		HANDBOOK BEGINS HERE	
.45	Example 1:	A minor parent applies for and her dependent child. parents are divorced an residences. The minor state her and her child out of the them to return. Further, the not lived with her father (the over 12 months.	The minor states her ad living at different es that her mother forced home and will not allow minor states that she has
		The minor provides a statem the minor had been living wars, but that she will no and child to live with her. Sexemption for each senior (1) not apply the Minor Paregrant aid to the minor paren are otherwise eligible, and (1) for Minor Parent services.	with her for the past two longer allow the minor since the minor meets the parent, the county will: ent Requirement, and (2) t and/or her child if they
		HANDBOOK CONTINUES	

89-201 MINOR PARENT REQUIREMENT (Continued)

89-201

HANDBOOK CONTINUES

.46 Example 2:

A minor parent applies for CalWORKs for herself and her dependent child. The minor parent states that she has been living with a friend for the past three months.

The minor parent states that her mother forced her to move out of the home and will not allow her to return. The minor's friend told her that she needs to find another place to live by the end of the month.

The minor parent is unable to obtain a statement from her mother confirming that she is not allowed to return to the parent's home. In a collateral call to the minor parent's mother, the mother indicates that her daughter ran away from home three months ago and refuses to return. The mother indicates that she is willing to allow the minor parent and her dependent child to live with her. The minor parent then states that she fears for her safety and the safety of her dependent child if she returns to her mother's home. A child protective services worker completes an evaluation of the mother's home and determines that there would be no risk to either the minor parent or her dependent child if they were to live with the minor's parent.

Since the minor parent does not meet any of the exemption criteria, she and her dependent child must live with her parent, legal guardian, or other adult relative to be eligible for CalWORKs. The minor parent refuses to return to her mother's home and no other adult relative will allow her to live with him/her. The minor parent and child are not eligible for CalWORKs and the application is denied.

HANDBOOK ENDS HERE

.5 Senior Parent Income

In cases where the minor parent lives with his/her parent(s), the income and needs of the senior parent(s) shall be considered. Eligibility and grant amount for senior parent/minor parent cases shall be determined in accordance with Sections 44-133.5, 44-207 and 44-315 as appropriate, based on the specific circumstances of the case.

CALIFORNIA-DSS-MANUAL-EAS

Regulations DEMO			ONSTRATION PROJECTS APDP AND CWPDP	89-201 (Cont.)
89-201 MINOR PARENT REQU		OR PARENT REQUIRI	89-201	
.51		Parent/Minor Parent ility and Grant Amount	When considering income of pursuant to Sections 44-13: and that income does not reminor and his/her child(ren)	3.5, 44-207 and 44-315, sult in ineligibility of the
	.511	Minor in Own AU	The minor parent is eligible own AU (See Section 82-80	
	.512	Eligible Minor in AU of Senior Parent(s)	The minor parent is eligible AU of the senior parent(s) then	
	.513	Grant Amount	The income of the senior parconsidered and the actual pursuant to Section 44-315.3	grant amount calculated
		HANI	DBOOK BEGINS HERE	
(AR/	(CO)	(a) Example: Eligible Minor Parent in own	• • •	parent) and her minor r parent is not in the AU. 1,025 per month. The
			The eligibility/grant comput	ation is as follows:
			Income	ipated Family Earned
			- 225 \$ 800 \$225 Earned Incom	me Disregard
			40050% Earned Incor400Net Nonexempt Ir	_
			•	
			\$ 670 MAP for an AU o	
			400Total Net Nonexe270Potential Grant	прі псопе
			\$ 542 MAP for an AU o	f Two
			\$ 270 Actual Grant Amo grant or AU MAP	ount (lesser of potential
		HAN	DBOOK CONTINUES	

MANUAL LETTER NO. EAS-14-02

Effective 7/1/14

89-201 MINOR PARENT REQUIREMENT (Continued)

89-201

HANDBOOK CONTINUES

(SAR) (b) Example:
Eligible Minor
Parent in AU
of Senior Parent(s)

Minor parent lives with both her parents. The senior parents are in the AU with the minor parent and the minor's child. One senior parent earns \$900 per month. The other senior parent earns \$400 per month and receives \$125 in State Disability Insurance benefits. The minor parent has no income. The AU is nonexempt and resides in Region 1.

The eligibility/grant computation is as follows:

\$ 125	Reasonably Anticipated Monthly
- 225	Disability-Based Unearned Income \$225 Disability-Based Unearned Income (DBI) Disregard
0	Net Disability-Based Unearned Income
\$ 100	Remainder of \$225 DBI Disregard
\$1,300	Reasonably Anticipated Monthly Family Earned Income
- 100 \$1,200	Remainder of \$225 DBI Disregard
- 600	50% Earned Income Disregard
\$ 600	Net Nonexempt Earned Income
<u>+ 0</u>	Other Nonexempt Unearned Income
\$ 600	Total Net Nonexempt Income
\$ 800	MAP for an AU of Four
- 600	Net Nonexempt Income
\$ 200	Grant Amount

HANDBOOK ENDS HERE

.6 Minor Meets Exemption

A minor who does not reside with a senior parent shall have his/her aid payment calculated based on existing income regulations.

NOTE: Authority cited: Sections 10553 and 10554, Welfare and Institutions Code; SB 72 (Chapter 8, Statutes of 2011), Section 42. Reference: Sections 11008.14, 11017, 11254 (Ch. 1022, Stats. 2002), 11450, 11451.5, 11453, and 16506(d), Welfare and Institutions Code; 42 USCA 608(a)(5).

DEMONSTRATION PROJECTS WORK INCENTIVES

Regulations

TABLE OF CONTENTS

CHAPTER 89-300 WORK INCENTIVES

Chapter 89-300 title repealed by Manual Letter No. EAS-95-06, effective 7/9/95.

	Section
Elimination of Time Limitations for 30 and 1/3 Earned Income Disregard and Elimination of the 100-Hour Limit	89-301
Renumbered to Section 89-105 by Manual Letter No. FAS-95-06, effective 7/9/95	

DEMONSTRATION PROJECTS					
Regulations	WORK INCENTIVES	89-301			

CHAPTER 89-300 WORK INCENTIVES

Chapter 89-300 title repealed by Manual Letter No. EAS-95-06, effective 7/9/95.

89-301 ELIMINATION OF TIME LIMITATIONS FOR 30 AND 1/3
EARNED INCOME DISREGARD AND ELIMINATION OF THE
100-HOUR LIMIT

89-301

Renumbered to Section 89-105 by Manual Letter No. EAS-95-06, effective 7/9/95.

CALIFORNIA-DSS-MANUAL-EAS

DEMONSTRATION PROJECTS AID PAYMENTS

Regulations

TABLE OF CONTENTS

CHAPTER 89-400 AID PAYMENTS

Chapter 89-400 title repealed by Manual Letter No. EAS-95-06, effective 7/9/95.

Section 80,402

Renumbered to Section 89-110 by Manual Letter No. EAS-95-06, effective 7/9/95.

DEMONSTRATION PROJECTS					
Regulations	AID PAYMENTS	89-402			

CHAPTER 89-400 AID PAYMENTS

Chapter 89-400 title repealed by Manual Letter No. EAS-95-06, effective 7/9/95.

89-402 MAXIMUM AID PAYMENT (MAP) LEVEL AND MAP RESTRICTION 89-402

Renumbered to Section 89-110 by Manual Letter No. EAS-95-06, effective 7/9/95.

CALIFORNIA-DSS-MANUAL-EAS

Effective 7/1/98

TABLE OF CONTENTS

CHAPTER 89-500 PROPERTY LIMITS FOR RECIPIENTS UNDER THE CALIFORNIA WORK PAYS DEMONSTRATION PROJECT

Chapter 89-500 title repealed by Manual Letter No. EAS-95-06, effective 7/9/95.

	Section
Increased Property Limits for Recipients	89-501
Renumbered to Section 89-115 by Manual Letter No. EAS-95-06, effective 7/9/95.	
\$2,000 Property Limit for Recipients	89-502
Renumbered to Section 89-120 by Manual Letter No. EAS-95-06, effective 7/9/95.	
Increased Motor Vehicle Limit for Recipients	89-503
Renumbered to Section 89-125 by Manual Letter No. EAS-95-06, effective 7/9/95.	
Restricted Accounts for Recipients	89-504
Renumbered to Section 89-130 by Manual Letter No. EAS-95-06, effective 7/9/95.	

	_	DEMONS	TRATI	ON PROJECTS		-	
Regulations		PRO	PERT	Y LIMITS			89-504
CHAPTER 89-500 PRO WO				RECIPIENTS FION PROJEC		THE	CALIFORNIA
Chapter 89-500 title repe	aled by Ma	nual I ette	r No F	'AS-95-06 effec	tive 7/9/95		

89-501 INCREASED PROPERTY LIMITS FOR RECIPIENTS 89-501

Renumbered to Section 89-115 by Manual Letter No. EAS-95-06, effective 7/9/95.

89-502 \$2,000 PROPERTY LIMIT FOR RECIPIENTS 89-502

Renumbered to Section 89-120 by Manual Letter No. EAS-95-06, effective 7/9/95.

89-503 INCREASED MOTOR VEHICLE LIMIT FOR RECIPIENTS 89-503

Renumbered to Section 89-125 by Manual Letter No. EAS-95-06, effective 7/9/95.

89-504 RESTRICTED ACCOUNTS FOR RECIPIENTS 89-504

Renumbered to Section 89-130 by Manual Letter No. EAS-95-06, effective 7/9/95.

CALIFORNIA-DSS-MANUAL-EAS

MANUAL LETTER NO. EAS-98-03

Effective 7/1/98

DEMONSTRATION PROJECTS Regulations

CALIFORNIA ALTERNATIVE ASSISTANCE PROGRAM

TABLE OF CONTENTS

CHAPTER 89-700 CALIFORNIA ALTERNATIVE ASSISTANCE PROGRAM (CAAP)

Entire Chapter repealed by Manual Letter No. EAS-98-05, effective 12/29/98.					

DEMONSTRATION PROJECTS Regulations CALIFORNIA ALTERNATIVE ASSISTANCE PROGRAM

CHAPTER 89-700 CALIFORNIA ALTERNATIVE ASSISTANCE PROGRAM (CAAP)

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-701	THE CALIFORNIA	ALTERNATIVE AS	SSISTANCE PROC	GRAM (CAAP)	89-701
--------	----------------	----------------	----------------	-------------	--------

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-705 DEFINITIONS

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-710 PROGRAM ELIGIBILITY

89-710

89-705

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-715 PAYMENT ELIGIBILITY

89-715

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-720 CHILD CARE PAYMENT COMPUTATION

89-720

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-725 CAAP PARTICIPANT'S RESPONSIBILITIES

89-725

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-730 COUNTY RESPONSIBILITIES

89-730

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

89-735 UNDERPAYMENTS AND OVERPAYMENTS

89-735

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

CALIFORNIA-DSS-MANUAL-EAS

MANUAL LETTER NO. EAS-98-05

Effective 12/29/98

-	DEMONSTRATION PROJECTS	
89-740	CALIFORNIA ALTERNATIVE ASSISTANCE PROGRAM	Regulations
80-740	DATA COLLECTION	80-740

Repealed by Manual Letter No. EAS-98-05, effective 12/29/98.

CALIFORNIA-DSS-MANUAL-EAS

ELIGIBILITY AND ASSISTANCE STANDARDS KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM

TABLE OF CONTENTS

	Chapter
DIVISION 90 KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM	
Kinship Guardianship Assistance Payment (Kin-GAP) Program	90-100

CALIFORNIA-DSS-MANUAL-EAS

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM

TABLE OF CONTENTS

CHAPTER 90-100 KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM

	Section
Definitions and Forms.	90-101
Non-CalWORKs Requirements	90-105
CalWORKs Requirements	90-110
Payment	90-115

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM Regulations KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM 90-101 (Cont.)

90-101 DEFINITIONS AND FORMS

90-101

- .1 The definitions in Sections 80-301 and 45-101 apply to the Kin-GAP Program. The following definitions also apply, and for the Kin-GAP Program only, supersede those in Sections 80-301 and 45-101, where dual or conflicting definitions exist:
 - (a) Approved home of a relative means the home of a relative which has been determined to be suited to the needs of the child by a social worker as specified in Section 45-101(a)(2)(A).
 - (b) Reserved
 - (c) Reserved
 - (d) Reserved
 - (e) Reserved
 - (f) Reserved
 - (g) Reserved
 - (h) Reserved
 - (i) Reserved
 - (j) Reserved
 - (k) Reserved
 - (l) Legal guardian means the individual appointed guardian of the child by a California court pursuant to Welfare and Institutions Code Section 366.26.
 - (m) Reserved
 - (n) Reserved
 - (o) Reserved
 - (p) (1) A Parent means the natural or adoptive father or mother, whether married or unmarried.
 - (q) Reserved

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM 90-101 (Cont.) KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM Regulations

90-101 DEFINITIONS AND FORMS (Continued)

90-101

- (r) A relative means a person related to the child by blood, marriage, or adoption who is within the fifth degree of kinship to the child by virtue of being one of the following:
 - (A) The father, mother, brother, sister, half-brother, half-sister, uncle, aunt, first cousin, first cousin once removed, nephew, niece, or any such person of a preceding generation denoted by the prefixes grand-, great-, or great-great, or great-great-great.
 - (B) The stepfather, stepmother, stepbrother, or stepsister.
 - (C) The spouse of any person named in Section 90-101(r)(1)(A) or (B) above, even after the marriage has been terminated by death or dissolution.
- (s) Reserved
- (t) Reserved
- (u) Reserved
- (v) Reserved
- (x) Reserved
- (y) Reserved
- (z) Reserved
- .2 The forms in Section 80-310 apply to the Kin-GAP Program. The following forms also apply, and for the Kin-GAP Program only, supersede those in Section 80-310 where they serve the same function:
 - (a) Reserved
 - (b) Reserved
 - (c) Reserved
 - (d) Reserved
 - (e) Reserved
 - (f) Reserved

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM Regulations KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM 90-101 (Cont.)

90-101 DEFINITIONS AND FORMS (Continued)

90-101

- (g) Reserved
- (h) Reserved
- (i) Reserved
- (j) Reserved
- (k) (1) KG 2A

"Rights, Responsibilities and Other Important Information" is used to inform relative caretakers of their rights and responsibilities under the Kinship Guardianship Assistance Payment (Kin-GAP) Program (Rev. 12/99).

- (1) Reserved
- (m) Reserved
- (n) Reserved
- (o) Reserved
- (p) Reserved
- (q) Reserved
- (r) Reserved

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM 90-101 (Cont.) KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM Regulations

90-101 DEFINITIONS AND FORMS (Continued)

90-101

- (s) (l) SOC 369 The "Agency-Relative Guardianship Disclosure" (Rev. 12/99) is used to inform relative foster parents of the funding options available should they choose to take legal guardianship of their related foster child.
- (t) Reserved
- (u) Reserved
- (v) Reserved
- (x) Reserved
- (y) Reserved
- (z) Reserved

NOTE: Authority cited: Sections 10553, 10554, 10604, and 11369, Welfare and Institutions Code. Reference: Sections 366.26, 11054, and 11362, Welfare and Institutions Code.

90-105 NON-CALWORKS REQUIREMENTS

90-105

- .1 Placement Requirements
 - .11 Eligible Facility
 - .111 In order to be eligible for Kin-GAP, the child must be living in the approved home of a relative.
 - .112 For purposes of Kin-GAP, the home must have been approved by the county, but the approval may occur prior to the child's transfer to the Kin-GAP Program, and need not be reassessed after the child transfers from CalWORKs or AFDC-FC to Kin-GAP.
 - .12 Durational Requirements
 - .121 The child must have lived in the same relative's home for at least 12 consecutive months before the child is eligible for Kin-GAP payments.
 - .13 Guardianship/Dependency
 - .131 The child must be in a court ordered guardianship pursuant to Welfare and Institutions Code 366.26.

CALIFORNIA-DSS-MANUAL-EAS

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM Regulations KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM 90-110 (Cont.)

90-105 NON-CALWORKS REQUIREMENTS (Continued)

90-105

- .132 The child's dependency must be dismissed after January 1, 2000.
- .2 County of Responsibility
 - .21 The county of responsibility for a child receiving a Kin-GAP payment is the county which had legal custody of the child as required in Section 40-125.8 immediately prior to the dismissal of the custody court order and establishment of the legal guardianship by the court.
- .3 Assistance Unit Composition
 - Each Kin-GAP child shall constitute his/her own assistance unit (AU) of one. No other person, including siblings, shall be in the same AU with the Kin-GAP child.

NOTE: Authority cited: Sections 10553, 10554, and 11369, Welfare and Institutions Code. Reference: Sections 366.26, 366.3, 11361, 11362, 11363, and 11465, Welfare and Institutions Code.

90-110 CALWORKS REQUIREMENTS

90-110

- .1 The following CalWORKs regulations shall apply to children receiving Kin-GAP benefits:
 - (a) The reception and application requirements of Sections 40-101 through 40-117 and 40-119 through 40-121, Sections 40-125.9 and 40-126 through 40-129, Sections 40-157 through 40-181.216, Sections 40-181.25 through 40-181.26, Sections 40-181.4 through 40-183, Sections 40-187 through 40-190, and Section 40-197.
 - (b) The age requirements of Section 42-100.

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM 90-110 (Cont.) KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (KIN-GAP) PROGRAM Regulations

90-110 CALWORKS REQUIREMENTS (Continued) 90-110 The property requirements of Section 42-200. (c) For purposes of determining property eligibility, children in the Kin-GAP (1) Program shall be treated in all aspects as a recipient, not as an applicant. The residence requirements of Sections 42-400 through 42-424. (d) (e) The citizenship, alienage and language fluency requirements of Sections 42-430 through 42-435. (f) The responsible relative requirements of Sections 43-100 through 43-205. The income requirements of Sections 44-100 through 44-133, and Section 44-207. (g) (1) For purposes of determining income eligibility, children in the Kin-GAP Program shall be treated in all aspects as a recipient, not as an applicant. The aid payment requirements of Sections 44-300 through 44-305, Sections 44-313; (h) Sections 44-316 and 44-317, Sections 44-319 through 44-353. The Records requirements of Section 48-000. (i) The Child Support Enforcement Program requirements of Sections 82-502 through 82-(j) 520. The Temporary Absence requirements of Section 82-812. (k) (1) The excluded persons requirements of Section 82-832. The Restricted Accounts requirements of Section 89-130. (m) .2 Methods of Periodic Determination of Eligibility

periodic determinations. (See Section 40-157.)

Regulations governing the method of initial determination also govern all continuing and

.21

90-110 CALWORKS REQUIREMENTS (Continued)

90-110

- .22 The recipient's statements or the statements of his/her guardian or any other person acting for him/her and completing the Statement of Facts, together with information obtained from all other sources, shall be assessed in the light of facts previously known and in relation to potentials for change in eligibility status or amount of grant.
- .3 Repealed by CDSS Manual Letter No. EAS-00-12, effective 12/21/00.

NOTE: Authority cited: Sections 10553, 10554, and 11369, Welfare and Institutions Code. Reference: Section 11367, Welfare and Institutions Code.

90-115 PAYMENT 90-115

.1 Need Standard

The Kin-GAP rate, as determined in Chapter 11-300, shall constitute the need standard for a child receiving Kin-GAP. The child's net-nonexempt income as determined in Chapter 44-100 shall not exceed the need standard. Income received by the child's parents, legal guardians or relatives shall not be used to determine the Kin-GAP aid payment.

- .2 Infant Supplement
 - .21 An infant supplement shall be paid in addition to a minor parent's Kin-GAP payment for the care and supervision of a child living with his/her minor parent in the same eligible facility when the minor parent is eligible for Kin-GAP.
 - .22 A child living with his/her Kin-GAP eligible minor parent in the same eligible facility does not need a separate eligibility determination. The eligibility for the infant supplement is based on the minor parent's Kin-GAP eligibility determination.
 - .23 The infant supplement amount shall be determined pursuant to Section 11-415.12.

NOTE: Authority cited: Sections 10553, 10554, and 11369, Welfare and Institutions Code. Reference: Section 11465, Welfare and Institutions Code.

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM SUPPORTIVE TRANSITIONAL EMANCIPATION PROGRAM (STEP)

TABLE OF CONTENTS

CHAPTER 90-200 SUPPORTIVE TRANSITIONAL EMANCIPATION PROGRAM (STEP)

	Section
Step Purpose	90-200
Definitions	90-205
Step Eligibility Requirements	90-210
County Responsibilities	90-215
Step Rates	90-220

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM SUPPORTIVE TRANSITIONAL EMANCIPATION PROGRAM (STEP)

90-200 STEP PURPOSE

Regulations

90-200

90-200

- .1 The purpose of the Supportive Transitional Emancipation Program (STEP) is to provide financial assistance for those youth who have emancipated from the Foster Care system and are in need of financial assistance.
 - .2 In administering the regulations in Chapter 90-200, the county must comply with all civil rights laws, and the rules, and regulations of Division 21. This provision also applies to contractors and subcontractors performing any and all county functions.

NOTE: Authority cited: Sections 10553, and 10554, Welfare and Institutions Code. Reference: Section 11403.1, Welfare and Institutions Code.

90-205 **DEFINITIONS**

90-205

The following definitions shall apply to the terms used in the STEP Program:

- (a) through (c) (Reserved)
- (d) (1) Dependent means a child who has been adjudged a dependent child of the court pursuant to Welfare and Institutions Code, Section 300.
- (e) through (k) (Reserved)
- (1) Legal Guardian means the individual appointed permanent or temporary guardian of the person or of the person and estate of a child by a California court pursuant to Probate Code Section 1514 or 2250, if guardianship was established prior to January 1, 1984; or Welfare and Institutions Code Section 360, or 366.26.
- (m) through (q) (Reserved)
- (r) (1) Relinquishment means that the child has been given up for adoption by one or both parents to a licensed public or private adoption agency or to a district adoptions office of the Department.
- (s) (1) Supportive Transitional Emancipation Program Transitional Independent Living Plan (STEP TILP) (STEP 8, Rev. 8/02) means the document designed by the Department that outlines specific skills, education or training goals needed to facilitate a successful transition to adulthood, mutually agreed upon by eligible 18 to 21 year old emancipated foster/probation youth and the county welfare or probation department or the Independent Living Coordinator. The document will include the specific tasks youth and other relevant parties will complete in order to achieve these goals, agreed upon timelines, outcomes, and identify all individuals responsible for assisting in completion of the plan.
- (t) (1) Termination of Parental Rights means that the rights of one or both parents have been involuntarily terminated as the result of an order of the court issued under Family Code Section 7800 et seq., Family Code Section 7660 et seq., or Welfare and Institutions Code Section 366.26.
- (u) (Reserved)
- (v) (1) Voluntary Placement means an out-of-home placement of a child by (1) the county welfare department after the parents or guardians have requested the assistance of the county welfare department and have signed a voluntary placement agreement; or (2) the county welfare department, a licensed public or private adoption agency, or the Department acting as an adoption agency, after the parents have requested the assistance of either the county welfare department, the licensed public or private agency, or the Department acting as an adoption agency for the purpose of adoption planning, and have signed a voluntary placement agreement.

KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM Regulations SUPPORTIVE TRANSITIONAL EMANCIPATION PROGRAM (STEP)

90-205

90-205 DEFINITIONS (Continued)

90-205

- (w) (1) Ward means a child who has been adjudged a ward of the court pursuant to Welfare and Institutions Code, Section 601 or 602.
- (x) through (z) (Reserved)

NOTE: Authority cited: Sections 10553 and 10554, Welfare and Institutions Code. Reference: Sections 300, 601, 602, and 11403.1(b)(1), Welfare and Institutions Code.

90-210 STEP ELIGIBILITY REQUIREMENTS

90-210

In order to be eligible for a STEP payment, the youth shall meet the following eligibility criteria:

- .1 Age Requirement
 - A youth meets the minimum age requirement for STEP on his or her 18th birthday. Eligibility for STEP ceases the day before the youth's 21st birthday.
- .2 Emancipation from Foster Care or the Kinship Guardianship Assistance Payment (Kin-GAP) Program
 - .21 The applicant must have been receiving a Kin-GAP Payment on their 18th birthday; or
 - .22 The applicant must have been in Foster Care on the day before their 18th birthday and:
 - .221 The applicant was a court dependent; or
 - .222 The applicant was in a Foster Care placement pursuant to a voluntary placement agreement; or
 - .223 The parental rights of the parent(s) of the applicant were either relinquished or terminated involuntarily and the applicant was in a Foster Care placement; or
 - .224 The applicant was a ward of the court and receiving an Aid to Families with Dependent Children Foster Care payment; or
 - .225 The applicant was the ward of a legal guardian and receiving a State Aid to Families with Dependent Children Foster Care payment.

HANDBOOK BEGINS HERE

It is important to note that in most instances the funding source while the youth was in Foster Care does not affect the applicant's eligibility for STEP; so long as the applicant meets one of the conditions in Sections 90-210.221 through .223 above, the applicant may be eligible. For example, an applicant who was a dependent of the court and receiving a CalWORKs payment, an SSI/SSP payment, or county only funding, may be eligible to participate in STEP.

HANDBOOK ENDS HERE

	KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM	
Regulations	SUPPORTIVE TRANSITIONAL EMANCIPATION PROGRAM (STEP)	

90-210 STEP ELIGIBILITY REQUIREMENTS (Continued)

90-210

90-210

- .3 Supportive Transitional Emancipation Program Transitional Independent Living Plan (STEP TILP) (STEP 8, Rev. 8/02)
 - .31 A STEP TILP must be in place for the youth which includes educational, vocational, or other goals related to self-sufficiency.
 - .32 The youth must be participating in the activities identified in the STEP TILP.
- .4 Participating County
 - .41 The youth must have emancipated, as defined in Section 90-210.2, from a county which is participating in the STEP. If the county is not participating in the STEP, the youth is ineligible for a STEP payment.

NOTE: Authority cited: Sections 10553 and 10554, Welfare and Institutions Code. Reference: Sections 300, 601, 602, 11363, 11401, 11403.1(a)(3), and (b), Welfare and Institutions Code.

90-215 **COUNTY RESPONSIBILITIES**

90-215

- .1 County with Payment Responsibility
 - .11 The county which had payment responsibility for the Foster Care or Kin-GAP child prior to emancipation shall have payment responsibility for the STEP payment if that county is participating in the STEP Program.
- .2 County Responsibilities
 - .21 The county with payment responsibility shall process the youth's application.
 - .22 The county with payment responsibility shall prepare a STEP - TILP (STEP 8, Rev. 8/02) for each STEP youth and work with the youth to attain the goals identified in the STEP -TILP.
 - .23 A redetermination of all of the STEP youth's circumstances which are subject to change shall be completed annually.
 - .231 The county worker shall review the youth's STEP - TILP annually. Once the county worker has reviewed the STEP - TILP and determined that the youth is continuing to participate in the STEP - TILP as required in Section 90-210.32, the county worker will forward the STEP 2 - Referral, Transmittal, and Communication Form (STEP 2, Rev. 7/02) to the eligibility worker.
 - .232 The eligibility worker shall annually review the youth's age, placement type, STEP - TILP status, and any other eligibility factors subject to change.
- .3 **Optional Program**
 - .31 Participation

Participation in the STEP Program is at county option. Counties who wish to participate in the STEP Program shall file a Letter of Intent with the California Department of Social Services (CDSS) no later than April 1st of each year.

- .32 **Program Termination**
 - .321 Notification

Once a county has chosen to participate, it may also choose to discontinue participation. Once a county decides to discontinue STEP, they must notify CDSS 90 days prior to the proposed termination date of the county program.

	KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT PROGRAM
Regulations	SUPPORTIVE TRANSITIONAL EMANCIPATION PROGRAM (STEP)

90-220

90-215 COUNTY RESPONSIBILITIES (Continued)

90-215

.322 Youth Currently Being Served

Once a county has notified CDSS of its discontinuance of the STEP Program as required in Section 90-215.321, that county must continue to serve those youth currently participating in STEP consistent with the provisions of his or her STEP - TILP or until they are no longer age eligible for the program. The county is not required to serve any new youth.

NOTE: Authority cited: Sections 10553 and 10554, Welfare and Institutions Code. Reference: Sections 10554,11403.1(a)(3), (b)(2), (b)(4), (c), (g), and (g)(1), Welfare and Institutions Code.

90-220 STEP RATES

90-220

.1 Counties shall determine STEP rates in accordance with Welfare and Institutions Code Section 11403.1(e).

HANDBOOK BEGINS HERE

.11 The STEP rate effective July 1, 2001, is \$597. (The STEP rate is the equivalent of the AFDC-FC rate for the 15 to 19 year-old age group.)

HANDBOOK ENDS HERE

.2 STEP payments shall be delivered in one amount no later than the fifth of the month and shall be paid on a prospective basis.

NOTE: Authority cited: Sections 10553 and 10554, Welfare and Institutions Code. Reference: Sections 10554 and 11403.1(e), Welfare and Institutions Code.