# INSTRUCTIONS FOR ONE-TIME SUMMARY REPORT OF RESIDENTIALLY BASED SERVICES (RBS)IDENTIFIED OVERPAYMENTS CLAIMED FOR THE PERIOD 07/01/12-06/30/14FOSTER CARE (FC)/EXTENDED FOSTER CARE (EFC) - FEDERAL

## GENERAL INFORMATION

1. Enter county name, month and year of claim in space provided.
2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
3. This form is pre-programmed to not allow cents, only dollar values.

## OVERPAYMENTS:

1. Federal Share of Overpayments COLLECTED & Reported on RBS FED
(Already Paid to Federal Government)

Line 1: Enter the federal share of overpayments COLLECTED that was reported as an adjustment on RBS FC/EFC FED. Enter the overpayments under the appropriate time period when due process was completed. Enter only the collected overpayments that were previously reported as uncollected identified overpayments and under the correct aid code.
2. Federal Share of Uncollected Newly Identified Overpayments
(Due to Federal Government)

Line 2: Enter the federal share of Uncollected Newly Identified Overpayments that completed due process under the appropriate time period when due process was completed and under the correct aid code.
3. Summary by Funding

Lines 3 and 4 will automatically calculate federal, state and county at the appropriate rates.
4. Total Overpayments

Line 5: Total share of overpayment for federal, state and county will automatically calculate.