

**INSTRUCTIONS FOR FORM CA 800CAPI
SUMMARY REPORT OF ASSISTANCE EXPENDITURES
CASH ASSISTANCE PROGRAM FOR IMMIGRANTS
NONFEDERAL**

General Information

1. This form is pre-programmed to round all amounts to the nearest dollar.
2. The county name and month and year will populate when the Certification form is completed.
3. The name and telephone number of county staff person to be contacted if there are any questions regarding the claim will be populated when the Certification form is completed.

Current Month

4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll.
5. Line 6: Subtotal of Lines 1 through 5. This amount will calculate automatically.

Prior Month Negatives

For each column:

6. Lines 7 through 10: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll. *Note: Line 9 has been blocked. Please refer to County Fiscal Letter No. 16/17-50, dated January 27, 2017 for more details.*
7. Line 11: Subtotal of Lines 7 through 10. This amount will calculate automatically.

Prior Month Positives

8. Line 12: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.

Total (Lines 6+11+12)

9. Line 13: Total aid payments, current and prior months. This amount will calculate automatically.

Summary by Funding

10. Line 14: This line will display the state share automatically by aid code.