INSTRUCTIONS FOR FORM CA 800 TRIBAL AAP FED AND EFC 18+ SUMMARY REPORT OF ASSISTANCE EXPENDITURES

General Information
1. The tribe name and month and year are linked to the Cert page.
2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
3. This form is pre-programmed to round all amounts to the nearest dollar.

Current Month
4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll.
5. Line 6: Subtotal of lines 1 through 5. This amount will calculate automatically.

Prior Month Adjustments
6. Lines 7 through 9: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll.
7. Line 10: Subtotal of lines 7 through 9. This amount will calculate automatically.

Prior Month Positives
8. Line 11: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.

Total
9. Line 12: Total Aid Payments, current and prior months (lines 6+10+11). This amount will calculate automatically.
10. Line 13: Enter amounts not reimbursable from federal funds. For Adoption Assistance Payments, these are costs in excess of the foster family home rate.
11. Line 14: Net Amount payable with federal funds: line 12 - line 13.

Sharing Ratios
12. Lines 15 through 17 summarize Total Aid Payments by funding source. The current rate for federal, state, and Tribal shares will calculate automatically at the appropriate rates.
13. Line 18: Total all Payments (lines 15+16+17). This amount will calculate automatically.

Persons Count
14. Line 19: Enter the persons count for the Adoption and EFC 18+ Assistance program.

Summary by Program
15. Lines 20 through 21: The federal, state and tribe shares will calculate automatically.