INSTRUCTIONS FOR FORM CA 800 TRIBAL KIN-GAP NONFED AND EFC 18+ SUMMARY REPORT OF ASSISTANCE EXPENDITURES

General Information
1. The tribe name and month and year are linked to the Cert page.
2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
3. This form is pre-programmed to round all amounts to the nearest dollar.

Current Month
For each column:
4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll. Only current month adjustments should be entered on line 5.
5. Line 6: Subtotal of lines 1 through 5. This amount will calculate automatically.

Prior Month
For each column:
6. Line 7: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll.
7. Line 8: Enter the total of all cash recovered in this month for aid paid in a prior month. This includes cash abatements or repayments of overpayments received during this report month.
8. Line 9: Enter the total of all prior month negative adjustments which decrease amounts that were claimed in a prior month summary report.
9. Line 10: Subtotal of lines 7 through 9. This amount will calculate automatically.

Positive Adjustments
10. Line 11: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.
11. Line 12: Total Aid Payments, current and prior months (lines 6+10+11+12). This amount will calculate automatically.

Person Count
12. Line 13: Enter the number of Assistance Units (AUs) represented in your total persons count (children and adults).

Sharing Ratios
13. Line 14 and 15 summarize total aid payments by funding sources. The state and tribe shares will calculate automatically
14. Line 16 Total All Payments (lines 14 and 15). This amount will calculate automatically.

Summary by Funding
15. Line 17: The state and tribe shares will calculate automatically.